

# 出産申立書 令和6年度用 (For SY 2024) (英語) 【出産】書類有効期間 R5.9~



## DECLARATION OF EXPECTED DELIVERY DATE

Document validity: From September 2023

裏面の記入要領を確認し、下記の該当する箇所を記入してください。

Please read the instructions on the reverse side and complete the appropriate field below.

児童名 Child's name		生年月日 D.O.B.	学齢 School age	園名 Childcare facility
		年 月 日 Y M D	歳児 Y/O	園
		年 月 日 Y M D	歳児 Y/O	園
		年 月 日 Y M D	歳児 Y/O	園
① 保護者記入欄 出産予定者氏名 Name of the expectant mother				
児童から見た出産予定者の続柄 Expectant mother's relationship to the child		<input type="checkbox"/> 1 母 <input type="checkbox"/> 2 祖母 1 Mother      2 Grandmother		
1	出産予定日 Expected delivery date	The expected date is: 令和 year: ____年 month: ____月 day: ____日 出産予定 ※提出時に母子健康手帳等（出産予定日が確認できるもの）を提示し、確認を受けてください。 Please present the Maternal and Child Health Handbook [BOSHI TECHO] or another document where the expected delivery date can be confirmed along with this declaration.		
2	胎児の数 Number of fetuses	<input type="checkbox"/> 単胎児 <input type="checkbox"/> 多胎児 Single fetus      Multiple fetus		
3	(参考になる事項) (Information for reference)			
私は、上記のとおり出産を予定していることを申し立てます。 I declare that I am planning to give birth as stated above. (Reiwa Y/M/D) 令和 ____年 ____月 ____日 Declarant's name (申立者) 氏名				
② 園・保育課確認欄 Verification made by the facility or the division in charge		上記のとおり相違ないことを確認しました。 I/We have verified and confirmed that the information provided herein including the attachments are correct. 令和 ____年 ____月 ____日 (園長・職員) 園名 氏名		

裏面に記入要領を記載していますので、必ず確認をお願いします。  
Please be sure to read the instructions on how to fill in on the reverse side.

園記入欄 To be filled out by the childcare facility	出産要件終了後の予定 単胎児の場合：出産予定月の2か月後末 多胎児の場合：出産予定月の4か月後末 Plans after the completion of period eligible for enrollment (for the reason of childbirth) Single fetus: End of the month, 2 months after the expected month of delivery Multiple fetus: End of the month, 4 months after the expected month of delivery	1. 退園（別途、退園届の提出が必要） 2. 継続在園予定 理由：保育を必要とする （別途、教育保育給付認定（施設等利用給付認定）申請書・要件証明書の提出が必要） 3. 継続在園予定 理由：集団保育 （別途、教育保育給付認定（施設等利用給付認定）申請書の提出が必要） 1. Withdrawal (Submit a Notice of Withdrawal Form separately) 2. Plan to continue enrolled. Reason: needs child care (Submit an Application for Education and Childcare Benefits (Application for Subsidy for the Use of Childcare Facility), and document to prove enrollment eligibility separately) 3. Plan to continue enrolled. Reason: Experience group child care (Submit an Application for Education and Childcare Benefits (Application for Subsidy for the Use of Childcare Facility) separately)				
	園コード	整理番号	学齢	歳児	受付日	令和 ____年 ____月 ____日
提出理由	1. 入園希望      2. 要件変更      3. その他 (      )					

## [B Points to Note When Filling In the Declaration of Expected Delivery Date 出産申立書 記載要領]

### TO THE PARENT & GUARDIAN

- This declaration will be used to understand the child's family situation and assess the need for childcare facility use. Please fill out the necessary information.
  - If you are found to have given any false or misleading information, admission will be cancelled at any time.
  - The total period of enrollment, for those needing childcare service due to childbirth, is 5 months including the expected month, 2 months before and 2 months after the expected month. For expectant mothers of multiple birth, a total of 7 months including the expected month, 2 months before and 4 months after the expected month of childbirth.
- However, the child may continue to be enrolled if there is another eligibility requirement that is met. Please inform your plans to the facility principal after the completion of period eligible for enrollment for the reason of childbirth.
- If you have a miscarriage, you may be asked to withdraw your child from the childcare facility or change the enrollment requirements even during the period of enrollment.
- The early morning care, extended hours and Saturday care are available only when you are hospitalized or have a medical examination.
  - If there is any change in the contents of the declaration, please contact the facility immediately.
  - Submit the form enclosed in an envelope, if you feel necessary to ensure privacy.
  - The information provided in the form will be used solely for the purpose of verifying enrollment qualification.

The following are the points to consider when filling in the declaration.

### <①About the guardian's entry field>

#### Child's name

Please enter the name of the first choice childcare facility if you are applying for enrollment or transfer, and the name of the current facility if your child is already enrolled.

If there is more than one child, write down their names in the Child's Name column (There is no need to submit multiple declarations). However, the place of submission of the document will be different for each situation. In case there is a child already attending a childcare facility at the time of application for mid-term enrollment of another child, submit one certificate to the childcare facility where the child is currently attending and the other one to the Nursery School and Kindergarten Management Division [HOIKU-KA] for the child applying for new enrollment (Copies are acceptable).

#### About childbirth

##### 1 Expected delivery date

Present the Maternal and Child Health Handbook [BOSHI TECHO] or another document where expected date of birth can be verified of all children in case of multiple births along with this declaration.

##### 2 Remarks

In addition to the information entered in 1 and 2, write down any noteworthy information such as the start date of parental leave.

#### Date of declaration・Declarant's name

Write down the date of declaration. The name must be written down by the declarant himself/herself.

### <②About the field 'Verification made by the facility or the division in charge'>

To be completed by the childcare facility principal or the Nursery School and Kindergarten Management Division staff after verification of expected date of birth.

### <③About the special enrollment for the child to continue attending childcare facility for parents under the parental leave after the period of enrollment eligibility (for the reason of giving birth) ends >

Children in a childcare facility where there is enrollment requirement, and whose parent takes parental leave, can stay admitted and use only the basic care hours (with the exception of Childcare Service During the Spring and Summer Vacation) if the parent is scheduled to return to work BEFORE the end of the school year that precedes the start of the elementary school AND wishes to have the child attend the same school after returning to work. The maximum period of continuous enrollment at a childcare facility that accepts children up to the school age of 2 is until the end of that school year. If you wish to attend a new facility, you must file a new enrollment application. (With the exception of children in the 5-year old class at Wakamiya and Iino KODOMOEN, children in the age/category requiring certain requirements cannot apply for new enrollment during parental leave.)

### [Documents required for parents taking parental leave]

Before the parental leave	Submit an Employment Certificate showing that you will be taking childcare leave. ※The (scheduled) period of childcare leave must be noted on the certificate.
After the parental leave (After the leave ends)	Submit an Employment Certificate showing that parental leave has ended. ※The period of parental leave must be noted on the certificate and the certification must be performed on a date later than the date parental leave ends.

(Information)

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