

Guide to Toyota City KODOMOEN and Other Facilities

豊田市こども園等のご案内

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Information

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1. What is KODOMOEN?

KODOMOEN consists of the following facilities from (1) to (4):

(1) KODOMOEN

KODOMOEN is the name given to the unification of public kindergarten and public/private daycare.

It promotes the integrated operation of both systems maintaining the unique basic functions of each structure.

<Features of integrated operation>

- Unification of tuition & fee, staff placement standards
- Unification of childcare curriculum
- Extended-hours services at public kindergartens, etc.

(2) Small-Scale Childcare Services

This facility provides childcare to children between the ages of 0 to 2 years (maximum number of children accepted: 19).

(3) Employer-Provided Childcare Services

Childcare is provided for employees' children (employees' quota) as well as for local families in need of care (community quota).

(4) YOUHO RENKEIGATA NINTEI KODOMOEN

It is a childcare facility that has functions of both kindergarten and nursery school and divides into two categories.

Former KODOMOEN type facility	Facilities that shifted from KODOMOEN	Application procedure is different between the two types of childcare facility.
Former kindergarten type facility	Facilities that shifted from private kindergarten	

Read '2 Types of Child Care and Preschool Education Provider within Toyota City (p. 2)' for further details.

Reference: Private Kindergarten

Details of private kindergarten are not published on this guide, but it divides into two

In effect since SY 2015 Operates under the New Child Raising Support System	New system facilities	The childcare fees vary for each type
Childcare facilities that have not shifted to the above system	Old system facilities	

categories.

Read '2 Types of Child Care and Preschool Education Provider within Toyota City (p. 2)' for further details.

Please see the list of KODOMOEN and private kindergarten on pp. 31 to 34.

2. Types of Childcare and Preschool Education Provider within Toyota City

Type of Childcare Facility ※The number in the parentheses indicates the number of available facilities		Accepted School Age			Which Criteria is Used	
		0-2 y/o class	Full 3 y of age	3-5 y/o class	For Application Process	To Determine Childcare Fee
KODOMOEN (6 public kindergarten, 58 public and private nursery school)		○ ^{*1}		○ ^{*1}	City Hall	City Hall
Small-scale childcare services (2)		○			City Hall	City Hall
Employer-provided childcare services (2)	community quota	○			City Hall	City Hall
	employees' quota	○			Childcare Facility	Childcare Facility
YOUHO RENKEIGATA NINTEI KODOMOEN (25)	Former KODOMOEN	○		○	City Hall	City Hall
	Former kindergarten	○	○ ^{*1}	○	City Hall / Childcare Facility ^{*2}	City Hall
Private kindergarten (10)	New system		○ ^{*1}	○	Childcare Facility	City Hall
	Old system		○ ^{*1}	○	Childcare Facility	Childcare Facility
Other childcare services		Please see p. 35				

*1. Varies depending on the facility

*2. Enrollment application for YOUHO RENKEIGATA NINTEI KODOMOEN (former kindergarten type): Children aged 0 to 2 must follow the procedure determined by the City Hall, and children in the 3 to 5 y/o class must follow the procedure determined by the childcare facility.

3. School Age Reference Chart

SCHOOL AGE (age as of April 1)	BIRTH PERIOD USED TO DETERMINE THE CHILD'S CLASS	CLASS [Terminology in Japanese]
0 y/o	Babies born on or after April 2, 2024	Baby [NYUJI]
1 y/o	Children born between April 2, 2023, and April 1, 2024	
2 y/o	Children born between April 2, 2022, and April 1, 2023	
3 y/o	Children born between April 2, 2021, and April 1, 2022	3 y/o class [NENSHO]
4 y/o	Children born between April 2, 2020, and April 1, 2021	4 y/o class [NENCHU]
5 y/o	Children born between April 2, 2019, and April 1, 2020	5 y/o class [NENCHO]

4. Children Qualified for Enrollment

(1) Enrollment Qualification

- The child as well as the parents/guardians must be residing in Toyota City.
- As a general rule, guardians living together [Refer to item (5) to (8)] with children enrolling in 0 to 3-year old class [Refer to item (9)] must comply with the requirements [Refer to item (2)].

(2) Enrollment requirements

REASON FOR NEEDING CHILDCARE SERVICE			SPECIFICATIONS	NECESSARY DOCUMENTS (Documents to prove eligibility・Documents to be attached) ※Refer to pp. 4 and 5
A	Work	Full-time employee [SEISHAIN] Part-time employee [PATO or ARUBAITO] Dispatched employee [HAKEN SHAIN] Contracted worker [KEIYAKU SHAIN] Fiscal year appointed employee [KAIKEI NENDO NINYO SHOKUIN] Non-full-time [HIJOKIN]・Temporary staff [RINJI SHOKUIN] Outsourcing employee [GYOMU ITAKU] Self-employed [JIEIGYO NUSHI] ・Full-time family employee [JIEIGYO SENJUSHA]	At least 60 hours of work per month. It is also acceptable if you are planning to work on the day of admission. ※ Enrollment.during parental leave is not permitted. (Refer to '18 Continued Enrollment During Childcare Leave on p. 23 and 23 Frequently Asked Questions, No. 20 on p. 29)	Employment Certificate [SHURO SHOMEISHO]
		<div>To ensure proper and fair operation of the facilities, an employment status investigation (submission of salary statement, etc.) is conducted as needed, when enrollment requirement is applicable (Refer to '21 Other Important Remarks, item 2 on p. 24). Please carefully keep documents that can prove your employment status such as salary statement, employee timecard, etc.</div>		
		Piece work at home [NAISHOKU] ※ Enrollment of a child in the 0 to 2 years old class will not be approved under this category Unpaid family employee [KAZOKU JUGYOSHA] (no salary) ※ Enrollment of a child in the 0 to 2 years old class will not be approved under this category ※ It is not possible to file application in the 1st phase	※An unpaid family employee [KAZOKU JUGYOSHA] is a family-related individual who shares the same livelihood with the self-employed and works without pay	
B	Childbirth		Total of 5 months including 2 months before and 2 months after the expected month of childbirth ※For expectant mothers of multiple birth, a total of 7 months including 2 months before and 4 months after the expected month of childbirth	Declaration of expected delivery date [SHUSSAN MOSHITATESHO] Present Maternal and Child Health Handbook [BOSHI TECHO]
C	Illness Disability		Parent/guardian is ill, injured, has disability, OR has one of the following booklets: ・Physically disabled person's booklet (only levels 1, 2 and 3) ・Intellectually disabled person's booklet (only grades A and B) ・Mentally disabled person's welfare booklet	Certificate of Illness/Disability [BYOKI/SHOGAI SHOMEISHO] OR copy of the booklet
D	Taking care of ill or injured family member Looking after an aged relative		Lives with a family member who needs constant care (Nursing caring or caregiving for a prospective or enrolled children in a childcare facility are not accepted)	Certificate of Nursing/Caregiving [KANGO/KAIGO SHOMEISHO] (Copy of the nursing or care needed person's booklet is not accepted)
E	School attendance		At least 60 hours of classes per month. Attending school specified in the School Education Act or receiving vocational training at a career school (Restricted to school/study that will lead to employment). ※It is acceptable if the combined requirements of A and F exceed 60 hours.	Certificate of enrollment [SHUGAKU SHOMEISHO]
F	Accompany child to and from school		In case the guardian needs to accompany a child to a school (e.g. Child Development Center, etc.) for more than 60 hours per month (You can include the child who is applying for enrollment). ※It is acceptable if the combined requirements of A and E exceed 60 hours.	Certificate of school commuter status [TSUEN/TSUGAKU SHOMEISHO]
G	Job searching - ※It is not possible to file application in the 1 st phase		Continuously looking for job (Required to submit Certificate of Employment within 2 months)	Job Searching Declaration [KYUSHOKU KATSUDO MOSHITATESHO] Copy of the Hello Work reception card [HELLO WORK UKETSUKE CARD]
	Disaster		Restoration of residence, etc.	Certificate of disaster victim [RISAI SHOMEISHO]

(3) Documents to be submitted regarding enrollment requirements (Proof of enrollment eligibility)

Download the forms to be submitted (Supporting documentation to prove you meet the eligibility requirements: [Proof of enrollment eligibility](#)) from the City's website or obtain in advance at the Nursery School and Kindergarten Management Division [HOIKU-KA] or at the childcare facility. Please read the guidelines carefully before filling in the form. The validity period of the certificate must be within six months from the date of issuance. In addition, the document must reflect accurately the situation at the time of submission.



Scan here ↑ to
download forms and
check the filling in
guidelines

(4) Documents to be attached regarding enrollment requirements

The following persons can apply for new admission regardless of whether or not they have the required documents at the time of application: self-employed [JIEIGYO NUSHI], full-time family employee [JIEIGYO SENJUSHA], piece work at home [NAISHOKU]. However, documents confirming actual employment status may be requested as needed.

In addition, if a copy of the document listed below is attached to the application for new admission, priority will increase at the time of enrollment adjustment (For details refer to pp. 21-22).

When submitting proof of enrollment eligibility and other documents for continued enrollment for the following year, the document below must be attached in case you are applying based on work requirements (self-employed [JIEIGYO NUSHI], full-time family employee [JIEIGYO SENJUSHA]).

《List of documents to be submitted (documents to be attached)》

Write down the name of the child on the upper right corner of the attached document and **staple** them to submit.

For the application for enrollment before May 2025 (Application period: until March 2025)

Business style	Business establishment date	Documents to be attached ※ 1	
		Business category: Other than agriculture and forestry	Business category: Agriculture and forestry
Sole proprietor [KOJIN JIGYONUSHI]	December 31, 2023, or before	2023 Final Tax Return [KAKUTEI SHINKOKUSHO]	2023 Final Tax Return and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
	January 1, 2024, or later	Notification of Business Opening [KAIGYO TODOKE]	Notification of Business Opening [KAIGYO TODOKE] and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
Juridical person [HOJIN]	December 31, 2023, or before	2023 Statement of Withholding Income Tax [GENSEN CHOSHUYO]	2023 Statement of Withholding Income Tax [GENSEN CHOSHUYO] and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
	January 1, 2024, or later	Notification of Corporation Establishment [HOJIN SETSURITSU TODOKE]	Notification of Corporation Establishment [HOJIN SETSURITSU TODOKE] and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
Piece work at home [NAISHOKU] ※2		Statement of income of 504,000 yen or more for the previous year	

For the application for enrollment in June 2025 and later months (Application period: From April 2025 onwards)

Business style	Business establishment date	Documents to be attached ※ 1	
		Business category: Other than agriculture and forestry	Business category: Agriculture and forestry
Sole proprietor [KOJIN JIGYONUSHI]	December 31, 2024, or before	2024 Final Tax Return [KAKUTEI SHINKOKUSHO]	2024 Final Tax Return and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
	January 1, 2025, or later	Notification of Business Opening [KAIGYO TODOKE]	Notification of Business Opening [KAIGYO TODOKE] and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
Juridical person [HOJIN]	December 31, 2024, or before	2024 Statement of Withholding Income Tax [GENSEN CHOSHUYO]	2024 Statement of Withholding Income Tax [GENSEN CHOSHUYO] and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
	January 1, 2025, or later	Notification of Corporation Establishment [HOJIN SETSURITSU TODOKE]	Notification of Corporation Establishment [HOJIN SETSURITSU TODOKE] and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
Piece work at home [NAISHOKU] ※2		Statement of income of 504,000 yen or more for the previous year	

※ 1 Additional documents for the purpose of verifying actual employment status may be requested as needed.

※ 2 Piece work at home: the requirements are only for newly enrolling children.

《Details of documents to be attached》

The details of the documents to be attached are as follows. Please submit a copy of the document.

'Final Tax Return for Income Tax and Special Income Tax for Reconstruction Form No.1 and Form No. 2 [SHOTOKU OYOBI FUKKO TO BETSU SHOTOKUZEI NO KAKUTEI SHINKOKUSHO]'	所得税及び復興特別所得税の確定申告書 第一表と第二表
'Notification of Opening or Closing of a Sole Proprietorship [KOJIN JIGYO NO KAIGYO・HAIGYO TO TODOKEDESHO]'	個人事業の開業・廃業等届出書
'Statement of Withholding Tax for Employment Income [KYUYO SHOTOKU NO GENSEN CHOSHUYO]'	給与所得の源泉徴収票
'Notification of Corporation Establishment [HOJIN SETSURITSU TODOKE DESHO]'	法人設立届出書
Basic Agricultural Farm Ledger with the name of the guardian and the number of days engaged in the farm written on it (If number of days engaged is zero, it will not be accepted)	農地基本台帳
A statement showing prior-year income of 504,000 yen or more	前年収入が 504,000 円以上の明細

- ※ Submission of documents that allow verification of the reception date and time by the tax office, such as the Final Tax Return, Notification of Business Opening, Notification of Corporation Establishment may be required.
- ※ Even if the guardian is not the primary business operator, submit all the required documents to be attached as if they were the primary operator. If the name of the guardian is included in the attached document of the principal person as the unpaid employee [JIGYO JUJISHA], it will be accepted as an attached document of a full-time employee [JIGYO SENJUSHA].
- ※ If both parents are listed in one same document, submission of just one document would be acceptable.
- ※ The Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO] must be issued no more than 1 year before the date of submission.

(5) Who are considered guardians living together

The father and the mother (including couple living together after divorce).

If the child is being taken care of by someone other than the parents, this person will be the guardian.

(6) In case of divorce

Parents (grandparents) living apart with the intent of getting divorced, and parents (grandparents) undergoing divorce mediation are both considered guardians of the child until they are officially divorced and no longer living together; provided, however, that the parents are unable to get divorced for compelling reasons, or they are no longer living together and 3 months have passed since the divorce mediation process has started, in addition to the submission of the Notice of Pendency of Case (JIKEN KEIZOKU SHOMEISHO) issued by the court.

(7) Definition of persons living together

If there is someone who shares the same residence address or the same room in a housing complex, this person is considered to be living together with you, regardless of whether you belong to the same household (units of individuals) on the resident registration or not.

(8) How grandparents, etc. affect the fee

No enrollment requirements are placed on the grandparents. Unless the father and the mother do not live together with the child and the grandparents are the ones raising the child.

The basic childcare fee and meal fee classification may be affected if the grandparents, etc. are living together with the child, but only when both parents are exempt from paying municipal inhabitant tax (For further information, please refer to "8. Calculation of Basic Care Hour Fee" on p. 14).

However, grandparents, etc. living in the same residence address, can be deemed to live apart upon submission of the documents mentioned below.

Grandparents' living situation	Documents to be submitted in case you want to be deemed to live apart from your child's grandparents
Those living in different houses but in the same property (under separate roof structures)	<ul style="list-style-type: none"> • Submit copy of the payment of utility bills (electricity AND gas, but if it is an all-electric home, submit just the electricity bills) made on the <u>same month</u> under different names.
Those living in the same address but in a two-family house where the entrance, bathroom, kitchen and living room are separate (each household has its own living space)	<ul style="list-style-type: none"> • Submit copy of the payment of utility bills (electricity AND gas, but if it is an all-electric home, submit just the electricity bills) made on the <u>same month</u> under different names. • Submit a copy of the house's blueprint in addition to the item described above.

**(9) Facilities with exception ・ Special case facilities ・ Facilities transferred to private ownership
(Second phase)**

Exception	KODOMOEN where enrollment requirements are imposed to 4- and 5-year-old class	Wakamiya, Iino
Special case	KODOMOEN where enrollment requirements are not imposed to 3-year-old class	Facilities locate in Obara, Asuke, Shimoyama, Asahi, Inabu area Following facilities: Obata, Kamitakimi, Tosei, Toyomatsu, Nakagane, Higashi Hirose, Hikari, Kise
Facilities transferred to private ownership (2nd phase)	YOUHO RENKEIGATA NINTEI KODOMOEN (former KODOMOEN type) where enrollment requirements are not imposed to 3-year-old class	Following facilities: Ryujin, Unebe, Tsutsumi, Sueno, Takemura, Takane

5. Steps for Enrollment From The Beginning of The School Year

(1) Enrollment from the beginning of the school year

In Japan, the school year starts in April.

i) Application

Please check the September edition of Newsletter KOHO Toyota to get information on application procedures.

The application has two phases (1st phase and 2nd phase).

ii) Working starting date

Children in need of childcare services, whose parents will start working, etc. by Friday, May 9, are qualified to apply for enrollment from the beginning of the school year if they can start adaptation period in April. Read about adaptation period on item 23 (6), p. 26.

iii) Other

Should any change occur in the content of document submitted at the time of enrollment application, please make sure to notify the Nursery School and Kindergarten Management Division [HOIKU-KA] or childcare facility. If, after a vacancy is granted, it is found out that you no longer meet enrollment requirements, the offer may be revoked.

List of childcare facilities where screening for enrollment was performed in the past school year is published on the City's website for reference.

Enrollment application form for 3-5 y/o class in the YOUHO RENKEIGATA NINTEI KODOMOEN (former kindergarten) and private kindergartens is scheduled to be available from September at respective facility. For further details, please contact your desired facility directly.

Reference:
Scan here for the list of
facilities where
screening for enrollment
was performed→



(2) Age accepted for enrollment from the beginning of SY 2025 (R7)

Mizuho, Wakaba, Nursery House	Children born by December 31, 2024	From 4 mos. old
Iino	Children born by November 30, 2024	From 5 mos. old
Other facilities that accept infants	Children born by October 31, 2024	From 6 mos. old

Children born after the dates above will have to apply for mid-term enrollment.

(3) Childcare facilities with 5 or fewer enrolled children

We will consider suspending enrollment for childcare facilities where the number of children applied for the SY 2025 is 5 or less as a result of the first phase application. If such a situation arises, guardians who have applied for these facilities in question will be contacted individually.

(4) Precautions to take at the time of application

- It is not possible to file application in the first phase if you are applying as an unpaid family employee [KAZOKU JUGYOSHA] or a jobseeker.
Please wait for the second phase to open to apply.
- Application for new enrollment during parental leave for school aged children who are required to meet certain conditions for enrollment is not possible (Refer to 23 Frequently Asked Questions, No. 20, on p. 29).
- Children cannot transfer to another facility while they are enrolled under the childcare leave requirement. (Refer to 18 Prolongation of Attendance During Childcare Leave on p. 23).
- Applications are not processed on a first-come, first-served basis.
In addition, priority is not given based on the method of application.
- Be sure to make a copy of the documents to be submitted at the time of application for enrollment (such as documents to prove the enrollment eligibility) before submitting them, and keep them with you. You may need them after the enrollment.
- If the child requires special support due to medical care needs, developmental delays in motor skills (such as not yet walking), or other reasons, please consult the Nursery School and Kindergarten Management Division no later than September 6, 2024.

(5) First phase application

Application is accepted either by method **A** or **B**.

Method **A**: Apply online

From Sep. 9 (Mon) to 18 (Wed), 2024

- Apply electronically through 'Aichi Electronic Application/Notification System'.
- Contact your first-choice facility during the weekdays between October 9 to 11 (from 9 a.m. to 4 p.m.) to make an appointment for interview.
- If application cannot be accepted due to incomplete or missing documents or other reasons, the Nursery School and Kindergarten Management Division will contact you by September 24 (Tue). In such cases, please apply using the method B.
- For details, check the City's website.

Method **B**: Apply at your first-choice facility

From Oct. 7 (Mon) to 11 (Fri), 2024

(Reception hours: weekdays, from 9 a.m. to 4 p.m.)

- No prior contact is required before going to the facility.
- There is no need to bring any documents at the time of application. Receive necessary paperwork (application form, etc.)
- Make an appointment at childcare facility for interview.
※The following KODOMOEN are closed during the SY 2025: Toyomatsu, Okura, Odo and Takahashi. Therefore, please contact the Nursery School and Kindergarten Management Division for further information.

<Date established by the facility> At your first choice facility: Submission of application form, interview, document screening

- Take your child with you to the interview.
- Submit the required paperwork.
- You can choose up to 5 different facility preferences on the application form.
- You will be deemed to have declined the offer if you don't submit necessary paperwork by Wednesday, November 20 (deadline for submission). Reasons such as not getting paperwork from the company on time will not be accepted either.

<Mid-December> Enrollment screening

- Screening is done only if the number of applicants exceed the number of vacancies.
- The enrollment screening will follow the procedures described on item "17 Enrollment Screening (p. 21)".
- Only those subject to screening will be sent notification in late December. Please note that, in order to maintain your application, you must confirm your intention to enroll with the Nursery School and Kindergarten Management Division.
- If you don't receive notification by the end of January, it means your child is qualified for a place at the first preference facility.

Reference:
Scan here for the list of
facilities where screening
for enrollment was
performed. →



<Early February of the following year> Admission acceptance

- A Notice of Admission Acceptance will be sent to child eligible for a place.
- Admission Acceptance Notice may be kept on hold depending on the contents of the document to prove eligibility. Please refer to '(7) Resubmission of Documents to Prove Eligibility for the Application for Enrollment from the Beginning of School Year (p. 9)'.
- The notification will be kept on hold if you haven't moved to Toyota City yet. Complete the move-in process by no later than five business days prior to the day of desired enrollment.

Please be sure to notify the Nursery School and Kindergarten Management Division or the facility administration immediately if there are any changes to the information provided in the documents submitted at the time of application for admission.

If it is found out after a place has been secured that the enrollment requirements or other relevant information have changed, the pre-admission offer may be revoked.

<Early February to early March of the following year> Admission orientation

- An orientation session is held at the childcare facility admitted.
- Further details will be informed by the childcare facility.

<April of the following year> Admission

- Attendance begins from the day of entrance ceremony or the day you have adjusted with the facility.
- It is possible for children enrolled from the beginning of school year to participate in the entrance ceremony even if they will start attending facility on a later date.

(6) Second phase application

The child will be accepted in the childcare facility only if there is a vacancy available after the first phase applicants have all been accommodated.

For those who submit second phase application, enrollment will generally be after the entrance ceremony date.

<From January 8 (Wed) to 17 (Fri), 2025> Apply in person at the Nursery School and Kindergarten Management Division [HOIKU-KA] or through mail

- Submit registration form to request admission and necessary documentation of the persons living together (father and mother, etc.) to prove enrollment eligibility.
- You can get the form beforehand by downloading from the website of the Toyota City or picking up at the Nursery School and Kindergarten Management Division.
- In case you want to change your first facility preference selected in the first phase, submit application in the second phase.
- If you submit second phase application, your first phase application will be dropped.
- The application by mail must reach us no later than Friday, January 17.
- In case the number of applicants exceeds the number of vacancies, enrollment adjustment will follow the procedures described on item "17 Enrollment Screening (p. 21)".
- The first day of application usually gets crowded. Please be advised that your waiting time could be extensive.
- For those residing abroad as of Wednesday, January 8, an electronic application can be filed. For further information, please visit the city's website.



←For further
details about the
Second Phase

<Mid- Feb.> Vacancy Offer Notice

- Classes will be formed according to the status of the application received in the first phase. If there are vacancies in the class, applicants will be notified that admission is possible.
- Proceed according to the instructions described on the 'Vacancy Offer Notice' that will be sent at your home address.

(7) Submission of Updated Documents to Prove Eligibility for the Application for Enrollment From the Beginning of School Year

In the following cases, if a new document to prove eligibility is not submitted again after an offer of vacancy is made, admission will not be accepted, so please be careful.

If your childcare placement was secured on the condition that you would return to work as soon as the placement was confirmed	Finalize your return-to-work date and submit an updated Certificate of Employment to the childcare facility reflecting the revised parental leave period.
If the "period" or "graduation date" on the following documents is earlier than the enrollment date: <ul style="list-style-type: none">- Certificate of Illness/Disability- Certificate of Nursing/Caregiving- Certificate of Enrollment- Certificate of School Commuter Status	Submit an updated document to the childcare facility with a new period or graduation date that extends beyond the enrollment date.

(8) Date of admission

The first day of enrollment will be the first day of the adaptation period.

As for the adaptation period program, please refer to the "23 Frequently Asked Questions (6), on p. 26"

Please inform the childcare facility if a change in the date of admission becomes necessary due to the confirmation of the employment start date or the date of returning to work from parental leave. Changes to the admission date must be made by Monday, March 31.

(9) Request to the guardians

Before applying, please carefully assess your child's actual need for enrollment, as cancellations after admission confirmation may inconvenience other families on the waiting list.

6. Steps for Mid-Term Enrollment

(1) Mid-term enrollment

Mid-term enrollment refers to the enrollment on or after May 1st.

i) Application period

From the 15th to the last business day of the month, two months prior to your desired enrollment month.

(Except Saturday, Sunday, or National Holiday)

ii) Enrollment start date

For enrollments based on employment requirements (such as external work), the adaptation program allows children to start five weekdays before their parent's scheduled work start date. Please note that the adaptation program cannot begin in the month prior to the enrollment month. (For example: If enrolling in May, the adaptation period cannot start in April.)

iii) Other

Should any change occur in the content of document submitted at the time of enrollment application, please make sure to notify the Nursery School and Kindergarten Management Division [HOIKU-KA] or childcare facility. If, after a vacancy is granted, it is found out that you no longer meet enrollment requirements, the offer may be revoked.

Please contact the respective facility directly for information on application for YOUHO RENKEIGATA NINTEIKODOMOEN (former kindergarten type), and private kindergartens enrollment for children in the 3 to 5 years old class.

(2) Application for mid-term enrollment

<From the 15th to the last business day of the month, two months prior to the desired enrollment month> Submit application in person at Nursery School and Kindergarten Management Division [HOIKU-KA] or by mail

- Submit registration form to request admission and necessary documentation of the persons living together to prove enrollment eligibility (Refer to p. 3).
- The form can be downloaded from the city's website or obtained at Nursery School and Kindergarten Management Division, etc.
- The application by mail must reach us no later than the City Hall's last business day of two months prior to the desired enrollment month.



←For further details about the Mid-Term Enrollment

<In the beginning of every month> Enrollment screening

- If the number of applicants exceeds the number of vacancies, there will be document screening process in the beginning of the month. When space becomes available, the applicants will be placed by order of necessity.

<If there is no vacancy> Waiting list

- The applicant must wait until there is a vacancy.
- Application for mid-term enrollment is valid until the end of the school year.

<When a vacancy becomes available> Vacancy Offer Notice

- Only applicants who have been granted place will be notified around the 15th of the month previous to the month of admission.
- Admission Pending Notification [NYUSHO HORYU TSUCHI] will be sent only to parental leavers who wish to receive it.

<By the date determined by the Nursery School & Kindergarten Management Division> Call the facility described on the Notice to confirm interest

- Parent/guardian must call the facility to let them know of the decision (to enroll or decline) by the due date specified on the Notice. Make an appointment for interview if you decide to enroll your child.

<By the date determined by the facility>

Submission of the documents to the facility, interview, and document verification

- Go to the interview with your child.
- Submit all the necessary documents.
- Enrollment will be assured when the applicant completes all admission requirements.

(3) Things to remember when applying

- Be sure to make a copy of the documents to be submitted at the time of application for enrollment (such as the Admission Request Form and documents to prove the enrollment eligibility) before submitting them and keep them with you. You may need them after the enrollment.
- Application for new enrollment during parental leave at school age that requires enrollment eligibility is not possible (Refer to 23 Frequently Asked Questions, No. 20, on p. 29).
- Children cannot transfer to another facility while they are enrolled under the childcare leave requirement. (Refer to 18 Prolongation of Attendance During Childcare Leave on p. 23).
- Applications are not processed on a first-come, first-served basis.
In addition, priority is not given based on the method of application.
- Application for mid-term enrollment can be submitted at the following places:

Nursery School and Kindergarten Management Division [HOIKU-KA]	Accepts application for all childcare facilities
Municipal branch offices: Fujioka, Obara, Asahi, Shimoyama, Asuke, Inabu	Application is accepted at the branch office of the district where childcare facility is located ※E.g.: If your first choice is Okusa (located in Obara area), your second choice is Kise (located in Fujioka area), and your third choice is Koshido (located in the Toyota area), you can submit application either in Obara branch office, Fujioka branch office or Nursery School and Kindergarten Management Division.

In case you decline an offer of a space, you will be removed from all other waiting lists.

New applications are not accepted outside the application period.

However, in case the child is already on the waiting list, the request to change your preferred childcare facility or the submission of documents to prove eligibility is accepted outside the application period. The content received outside the application period will be reflected from the enrollment adjustment two months after the month of submission.

(4) Submission of updated documents to prove eligibility for mid-term enrollment application

Submit again the documentation to prove eligibility to enroll, in the following cases. Note that admission cannot be accepted if documents are not received.

If your childcare placement was secured on the condition that you would return to work as soon as the placement was confirmed	Finalize your return-to-work date and submit an updated Certificate of Employment reflecting the revised parental leave period to the childcare facility at the time of interview.
If the Certificate of Employment, etc. specifies a (planned) employment period	Even if you intend to continue working at the same workplace, you must submit the most recent certification document. • If your employment period ends before enrollment : Please provide an updated certification document during the interview. • If your employment period ends after enrollment : You will need to submit a certification document after enrollment.
If the Certificate of Employment is submitted as "planned employment"	In order to verify the actual working conditions, submit again the document to prove eligibility after the admission.
If the "period" or "graduation date" is specified on the following documents: - Certificate of Illness/Disability - Certificate of Nursing/Caregiving - Certificate of Enrollment - Certificate of School Commuter Status	• If the period expires before enrollment : Please submit an updated document to prove eligibility at the time of the interview. • If the period expires after enrollment : You will be required to submit a document to prove eligibility after the enrollment.

(5) Enrollment application for subsequent school year

Children not admitted by the end of October, or those who wish to change facilities from the following school year	Check the September edition of Newsletter Koho Toyota and submit enrollment application at your first preference childcare facility or apply online.
Children enrolled by the end of October who wish to continue attending the facility in the subsequent school year	In October, the facility where your child is enrolled will hand out the Survey on Enrollment. Follow its instructions and take necessary steps to continue attending childcare facility.

7. Fees

(1) Types of childcare fee

Childcare hours are divided into the following 4 categories.

【A】 Basic care hours	from 8:30 a.m. to 3:00 p.m. (Monday to Friday)
【B】 Early-morning	Some facilities offer these services, but the content differ from one facility to another. For details, please check on the list of facilities on "24 List of Childcare Facilities (pp.31 and 34)".
【C】 Extended hours	
【D】 Saturday care	

7:30	8:30	15:00	16:00	17:00	18:00	19:00
Early morning care【B】 Monthly fee 1,000 yen ←	Basic care hours【A】 (Weekdays: Monday to Friday) The monthly fee is based on inhabitant tax per income levy, among other factors		Extended hours【C】 Additional monthly fee (Until 4:00 p.m.) 1,000 yen →			
	Saturday care (Basic care hours on Saturday)【D】 ※Some facilities run only until noon Monthly fee is 1,600 yen (800 yen, if the facility offers half-day care program)		(Until 5:00 p.m.) 2,000 yen → →			
			(Until 6:00 p.m.) 3,000 yen → → →			
			(Until 7:00 p.m.) 4,000 yen → → → →			

※The amount described is for children in the 0 to 2-year old class.

The childcare fee for children in the 3- to 5-year-old class is free of charge.

(2) 【A】 Category and basic care fee

The basic care fee is the fee charged for the childcare services provided between the hours of 8:30 a.m. and 3:00 p.m., Monday through Friday.

The category and the basic care fee are determined based on the municipal inhabitant tax per income levy of the parents, among other facts. However, except for adjusted deduction, the tax break for 'Special Deduction for Housing Loans and Other Similar Liabilities' or FURUSATO Tax (tax deductible donation system) will not be considered.

As for the YOUHO RENKEIGATA NINTEI KODOMOEN, Small Scale Childcare Services, and Employer-Provided Childcare Services, there may be an additional charge (facility maintenance, educational expenses, etc.) that is excluded from the free public preschool education program. Please inquire directly at respective facilities for the details.

Category	Inhabitant tax per income levy	0-2 y/o class	3-5 y/o class
A	Families under Public Assistance	No charge	No charge
B01・B91	Inhabitant tax exempt families		
C01・C91	Less than 48,600 yen		
C02・C92	Less than 57,700 yen		
C03・C93	Less than 77,101 yen		
D01	Less than 97,000 yen	12,000 yen	
D02	Less than 169,000 yen	15,000 yen	
D03	Less than 301,000 yen	32,000 yen	
D04	301,000 or over	37,000 yen	

(3) 【B～D】Early-morning/Extended hours/Saturday Child Care Fee

(Hereinafter called 'Extended Care, etc.')

Extended Care, etc. are offered to meet the varied working schedules of the parents, so families that are able to take care of their children at home can only apply for basic hours care.

i) Non-eligible situations

The Extended Care, etc. cannot be used if the child can be taken care of at home.

※Please refer to "11 Available Days for Facility Use Based on Various Requirements (p. 17)" for further details.

ii) Documents to be submitted at childcare facility

- Application Form to Request Extended Care, etc. and Spring Vacation Child Care Service, etc. (available at childcare facilities)
- Document to prove the need for Extended Care, etc., such as Certificate of Employment, etc.

iii) Request for Extended Care, etc.

Request, alteration, or cancellation form for Extended Care, etc. must be submitted **to the childcare facility** by the 25th of the month previous to the month in question. As a rule, forms are not accepted after the deadline so please pay careful attention.

iv) Early-morning・Extended hours・Saturday care fee

	0-2 y/o class (For those in the category D)	●0-2 y/o class (For those in the category A to C) ●3-5 y/o class
【B】Early-morning care fee	1,000 yen per month is added to the basic care fee ※For facilities that offer early-morning care from 8:00 a.m. to 8:30 a.m., it will be added 500 yen per month	¥ 0
【C】Extended hours fee	1,000 yen per month is added to the basic care fee for each hour extended	
【D】Saturday care fee	1,600 yen per month is added to the basic care fee for facilities that offer Saturday care from 8:30 a.m. to 3:00 p.m. (For facilities that offer Saturday care from 8:30 a.m. to noon will be added 800 yen per month)	

v) Other

Children in the 3-, 4- and 5-years old class who fall into the category of No Child Care Need (Category 1) cannot use Extended Care, etc. at YOUHO RENKEIGATA NINTEI KODOMOEN. However, these facilities may offer other programs or services that you can use, so please inquire directly with respective facility.

In order to properly manage the use of Extended Care, etc., the childcare facility may ask you to present timecard and other documents.

8. Calculation of Basic Care Hour Fee

(1) Calculation of basic care hour fee

The calculation of basic care hour fee is based on the inhabitant tax amount of the following persons:

i) Father	
ii) Mother	
iii) Main earner	If both parents are municipal tax-exempted, consider the highest municipal tax per income levy of the person living together who is either a lineal relative (grandparents, etc.) or a high school-aged sibling or older.

Note that inhabitant tax amount of either married parents living apart, or unmarried parents living together will also be considered.

(2) How to Determine Your Basic Care Fee Category

Sum up the Inhabitant tax (per income levy) of all the persons whose tax rate must be considered. See the category where you fall into in '7 (2)[A]Category and basic care fee' to find out the basic care fee.

(3) Reduction on Child Care Fee for Multiple Children Families

※This reduction applies only to the category D as the childcare fee for the categories A to C are free of charge

The amount of discount given depends on the birth order of the enrolled child and on the category to which the family belongs.

[Sibling Discount Policy·How to count the order of siblings]

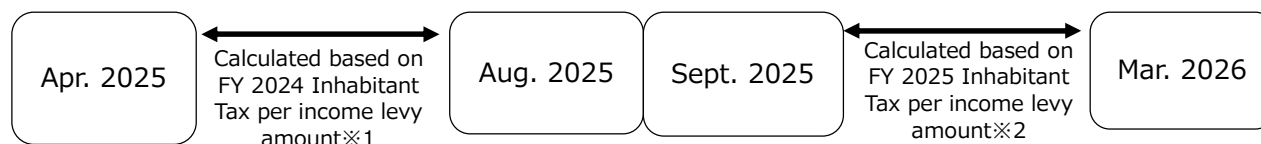
To determine the child's birth order, count all siblings who share the same household finances. Siblings living together are automatically considered to share finances. However, siblings who live separately are not counted if they are employed, married, or living abroad. If financially supporting siblings who live separately, you will need to provide additional documentation.

[Reduction on Child Care Fee for Multiple Children Families: Children in the 0-2 y/o class]

	Category	Basic care fee	Fee for Extended Care, etc.
First child	D01 to D04	No discount	No discount
Second and subsequent child	D01 to D04	¥0	¥0

(4) Recalculation of the basic childcare fee

Childcare fees are calculated based on the most recent tax amounts, with the reference year updated every September. This means fees may change starting in September.



*1. The taxation of Inhabitant Tax per income levy of FY 2024 is based on income of January 1, 2023 to December 31, 2023.

*2. The taxation of Inhabitant Tax per income levy of FY 2025 is based on income of January 1, 2024 to December 31, 2024.

9. Payment of Childcare Fees

Please make payment by automatic bank transfer.

(1) How to request automatic bank transfer

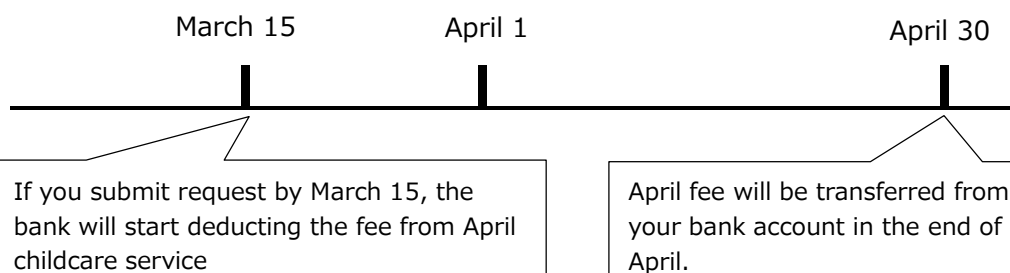
Fill out the 'Request Form for Payment of Toyota City Municipal Tax and Other Expenses by Bank Transfer or Automatic Payment' [TOYOTA-SHI SHIZEI NADO YOKIN KOZA FURIKAE IRAI・JIDO HARAIKOMI MOSHIKOMISHO] handed over at the time of admission and submit it to the bank or Post Office where you will request automatic transfer. If you wish to change the bank account, please submit a new Request Form to the new bank or Post Office.

Follow the instructions of the facility for submission of the request form if enrollment is from the beginning of school year. The deadline for request is the 15th of every month and the bank transfer service will begin the following month.

(2) Bank transfer date

Childcare fees are automatically debited from your bank account at the end of each month, except in December when they are debited on the 25th. If the scheduled date falls on a weekend or banking holiday, the transfer will take place on the next business day.

(E.g.) If you want the bank transfer to start in April, follow the schedule below:



(3) Other

Childcare fees at YOUHO RENKEIGATA NINTEI KODOMOEN, Small Scale Childcare Services, and Employer-Provided Childcare Services are collected at respective childcare facilities. For details, please contact each facility.

10. Child Care During Spring and Summer Vacation

Childcare during spring and summer vacation (hereinafter called 'Spring Vacation Childcare, etc.') is available to meet the working schedule of the parents (with exception of some KODOMOEN, etc.).

(1) Families that cannot use this service

Families that are able to take care of their children at home cannot apply for this service.

※Please refer to "11 Available Days for Facility Use Based on Various Requirements (p. 17)" for further details.

(2) Documents to be submitted at childcare facility

- Application Form to Request Extended Care, etc. and Spring Vacation Childcare, etc. Service. (Available at childcare facilities)
- Document to prove qualification to use the service (such as Certificate of Employment, etc.)

(3) Application deadline

A survey will be conducted beforehand to find out about your needs for childcare during vacation. Submit application form to request, change or cancel childcare services during spring and summer vacations **at respective facility** by the 25th of the month previous to the month in question. As a rule, changes are not accepted after the deadline has passed.

(4) Basic care fee in case your child does NOT use childcare services during the Spring Vacation Childcare, etc.

Vacation	Period of NO attendance	Basic care fee for respective month	
Spring	From the day after the graduation ceremony* until March 31	March	Basic care fee ×16/25
	From April 1 until the day before the entrance ceremony*	April	Basic care fee ×16/25
Summer	July 21 to 31	July	Basic care fee ×16/25
	August 1 to 31	August	¥0

※The date of graduation and entrance ceremony at non-public childcare facilities may differ from one another, but the fee will be calculated in accordance with the graduation and entrance ceremony dates at public childcare facility. For further details, please contact the facility.

(5) Other

Children in the 3-, 4- and 5-years old class who fall into the category of No Child Care Need (Category 1) cannot use childcare service during spring and summer vacation at YOUHO RENKEIGATA NINTEI KODOMOEN.

However, these facilities may offer other programs or services that you can use, so please inquire directly with respective facility.

11. Available Days for Facility Use Based on Various Requirements

The **days the child can attend** according to each enrollment requirement are as follows. Talk to the childcare facility about it and submit Application Form to Request Extended Care, etc. and Spring Vacation Childcare, etc.

Families that are able to take care of their children at home cannot apply for Extended Care, etc. and Spring Vacation Childcare, etc.

Class	Reason for needing childcare service (Parent status)		Days the child can attend	
			Basic childcare hours	Extended Care, etc. and Spring Vacation Childcare, etc.
1	No enrollment eligibility required		It can be used on weekdays: Monday to Friday	Not possible to use ※1
2・3	A	Full-time employee [SEISHAIN] Part-time employee [PATO or ARUBAITO] Dispatched employee [HAKEN SHAIN] Contracted worker [KEIYAKU SHAIN] Fiscal year appointed employee [KAIKEI NENDO NINYO SHOKUIN] Non-full-time [HIJOKIN]・Temporary staff [RINJI SHOKUIN] Outsourcing employee [GYOMU ITAKU] Self-employed [JIEIGYO NUSHI] ・Full-time family employee [JIEIGYO SENJUSHA] Piece work at home [NAISHOKU] ※ Enrollment of a child in the 0 to 2 years old class will not be approved under this category	It can be used on weekdays: Monday to Friday You can only use basic childcare hours on days when you are not working due to paid leave or parental leave, etc., or days when working hours are short.	It can only be used on days when parents are working The service is not available on days when parents are not working such as on paid leave, etc. ※2
		Unpaid family employee [KAZOKU JUGYOSHA] (no salary)		In principle, not possible to use
	B	Childbirth		Spring Vacation Childcare, etc. can be used. In principle, Extended Care, etc. can NOT be used. However, the service will be available depending on the mother's physical condition or other family circumstances.
	C	Illness Disability		It can be used only on days when childcare is necessary due to illness or disability
	D	Taking care of ill or injured family member Looking after an aged relative		It can be used only on days when childcare is necessary due to nursing or caregiving
	E	School attendance		It can be used only on school days (If you are taking correspondence course, only on days you are studying)
	F	Accompany child to and from school		It can be used only on days when there is the need to accompany the child to and from school or facility
	G	Job searching		In principle, it can NOT be used unless it is necessary for job-hunting activities.
		Disaster		It can be used only on days when home restoration is executed

※1 Some YOUHO RENKEIGATA NINTEI KODOMOEN may offer programs or childcare services that you can use.

※2 Child whose parent is under parental leave can NOT use Extended Care, etc. and Spring Vacation Childcare, etc.

12. Preschool Lunch Program

(1) Meal for children in the 0 to 2 years old class

The meals served are prepared at respective childcare facility.

(2) Meal for children in the 3 to 5 years old class

The meals served are prepared at Toyota City School Lunch Centers.

(3) Meal fee

Meals are free for children in the 3- to 5-year-old class (there are exceptions). Meal fees for children in 0- to 2-year-old class are included in the Basic Care Fee.

(4) Meal during spring and summer vacation and around the Year-End and New Year Holidays

In principle, meal will be served. However, children in the 3 to 5 years old class may be asked to bring their own lunch box when School Lunch Center is closed or if the number of children requiring childcare service is less than 10.

(5) Other information

- Food allergy is managed according to the doctor's diagnosis. Please contact the childcare facility for details.
- In some cases, your child may be asked to bring his/her own lunch box on event days or out-of-school activities.
- For information about preschool lunch fees for children attending childcare facilities outside the city or non-officially recognized facilities, please visit the Toyota City Preschool Lunch Fee Subsidy program page on the Toyota City website.

13. Other Fees (Monthly Expenses Other Than Childcare Fee and School Meal)

(1) Parents and Teachers Association (PTA) fee

Whether the facility has a PTA or not and the content of their activities vary from facility to facility. For most childcare facilities, the membership fee is about 500 yen.

(2) Other fees and expenses

There may be fees for picture books, field trips, etc.

Each childcare facility has its own program, so please contact them directly for more details.

14. Childcare Fee in Arrears

Each month's fee must be paid by its due date.

The following is an alternative way to deal with unpaid fees.

(1) Late Fee

Late fee will be added to the amount you owe if you do not pay on time.

The details are written on the back of the reminder bill sent to those whose payment is in arrears.

[Payments that are subject to late fee]

Unpaid basic care fee and fee for Extended Care, etc.

(2) Collecting from Child Allowance

Based on the Child Allowance Act, the Child Allowance can be appropriated to pay the childcare and other related fees only if childcare fee remains unpaid for a certain period.

To enable this payment method, parents must submit a prior application. Please make sure to complete the section titled 'Written Agreement on Collection of KODOMOEN Fee from Child Allowance' on the Application Form for Use of Educational/Childcare Facilities.

[Fees that can be paid from appropriation]

Following unpaid fees: basic care, Extended Care, etc. and meal.

[Please be careful of the following]

If the unpaid fees are substantial, the Child Allowance for siblings may also be used to cover the amount.

The unpaid childcare and related fees will be deducted from the Child Allowance, and any remaining balance will be paid out.

(3) The Delinquent Debt Collection Operations Will Be Entrusted to the Debt Collection Division

If no payment is made after several reminders, the Debt Collection Division [SAIKEN KANRI-KA] at the City Hall, based on the Local Government Act and the Local Government Act Enforcement Ordinance, will send a demand letter, or take legal actions to recover the unpaid fees without prior notice.

[Fees that will be collected by the Debt Collection Division in the event payment becomes overdue]

Unpaid basic care fee and fee for Extended Care, etc.

(4) Admission Acceptance

If childcare fee or other fees remain unpaid (including unpaid fee of a sibling already graduated), your child may not be accepted in the facility. If this is your case, please contact the Nursery School and Kindergarten Management Division immediately and make payment as quickly as possible.

15. Closing Days

(1) Closing days

Sundays, National holidays, Year-End New Year holidays (December 29 to January 3 of the following year).

However, some facilities do not operate on Saturdays, during summer vacation period (from July 21 to August 31) or during spring vacation period (from the day after the graduation ceremony until the day before the entrance ceremony) either.

(2) Facilities that offer Saturday childcare

Facilities that offer Saturday childcare may close if there are no children on schedule.

(3) Other

There are days of no attendance for children in the 3-, 4- and 5-years old class who fall into the category of No Child Care Need (Category 1) at YOUHO RENKEIGATA NINTEI KODOMOEN. Please inquire directly with respective facility.

16. Class Capacity

(1) Class capacity

In order to provide good quality service to each child, the facility establishes the number of children per classroom (maximum number of children per teacher) as follows.

When group activity increases, in children over 3 years, an additional staff will be allocated according to the needs.

The number of classes will be determined based on the number of applicants in the 1st phase.

Class	Baby class	1-2 y/o class	3 y/o class	4 y/o class	5 y/o class
	3 children	5 children	12 children	28 children	30 children
Child-staff ratio			As a rule, one additional childcare provider will be allocated for every three children requiring special attention		

※The capacity for the 4-year-old class is expected to be 25 starting in the 2026 school year, and the capacity for the 5-year-old class is expected to be 25 starting in the 2027 school year.

(2) Assistant Childcare Staff

i) Role

There are children who are able to join a group activity on their own but there will be activities where they may need a helping hand. The main role of an assistant childcare staff is to provide the support necessary for enhancing the children's integration.

ii) Staffing Policy

We provide assistant childcare staff as needed, not only for children with disabilities but also for those requiring various forms of support.

Generally, extra staff are on duty from 9:00 AM to 3:00 PM.

17. Enrollment Screening

(1) Enrollment adjustment

i) General rule

If the number of applicants exceeds the available capacity, admission adjustments will be made.

- Enrollment from the beginning of the school year: Adjustments are made based on the screening criteria outlined in Tables 1 and 2, following the order of the applicants' preferred facilities.
- Mid-Term Enrollment: Adjustments are also made according to the screening criteria in Tables 1 and 2.

Note: Children whose parents meet the enrollment requirements are given priority over those who do not.

ii) Exception

For children in the 3-, 4- and 5-years old class at Ryujin, Unebe, Tsutsumi, Sueno, Takemura and Takane KODOMOEN, enrollment will be confirmed in the following order:

- ① Children who have siblings already enrolled at their first-choice facility (excluding siblings currently attending 5-year-old class if enrollment is from the beginning of the school year).
- ② Children who reside within the elementary school district.

Ryujin KODOMOEN	Yamanote, Takemura or Tsuchihashi Elementary School	Sueno KODOMOEN	Sueno Elementary School
Unebe KODOMOEN	Unebe Elementary School	Takemura KODOMOEN	Takemura Elementary School
Tsutsumi KODOMOEN	Tsutsumi Elementary School	Takane KODOMOEN	Takane Elementary School

- ③ Reside outside the elementary school district

If the number of applicants exceeds the number of places available, enrollment will be adjusted according to the screening criteria outlined in Table 1 and 2.

Please make sure to submit the documents to prove eligibility if you have enrollment requirements, for the Education and Childcare Service Benefit certification process.

[Appended Table 1 Screening standards] (No enrollment requirements)

Classification	Description	Index	Points
Elementary school district	A childcare facility within the elementary school district of the applicant's residence. If there are no childcare facility in the elementary school district, the nearest facility to the applicant's residence will be considered.	5	
Sibling's enrollment status	Siblings are enrolled in the first preference facility as of the reference date ^{*※1} . However, siblings currently in the 5-year-old class are excluded if the application is: -for the enrollment from the beginning of school year -for mid-term enrollment in May.	7	
	Siblings apply to the same childcare facility as their first preference facility in the same application.	5	
	The applicant child has multiple preschool-age siblings (e.g., twins, triplets, etc.) as of the desired date of enrollment.	10	
Household situation	Household under Public Assistance	10	
	Household consisting "SOLELY of" a father and child or mother and child	10	
	Household "with" father and child or mother and child	5	
Special circumstances	When the Mayor determines that special arrangements are necessary for reasons related to child welfare or similar considerations.	Case-by-case basis	
			points

*※1 Reference date

Enrollment from the beginning of school year (first phase): Document submission deadline

Enrollment from the beginning of school year (second phase) and mid-term enrollment: Application reception date

【Appended Table 2 Screening standards】 (Enrollment requirement is imposed)

① Basic index points	Classification		Description ※If the system of shortened working hours for childcare purposes are used, then the requirements below apply to the shortened hours	Index	Father	Mother	
	A	Work	Full-time employee	160 hours or more per month	40		
			Part-time employee	At least 140 hours but less than 160 hour per month	36		
			Dispatched employee				
			Contracted worker				
			Fiscal year appointed employee	At least 120 hours but less than 140 hours per month	34		
			Non-full-time・Temporary staff				
			Outsourcing employee	At least 100 hours but less than 120 hours per month	32		
			Self-employed				
			(Documents are attached) ※ 1	At least 80 hours but less than 100 hours per month	30		
			Full-time family employee (Documents are attached)	At least 60 hours but less than 80 hours per month	28		
		Self-employed (Documents are not attached) Full-time family employee (Documents are not attached)	60 hours or more per month	20			
		Unpaid family employee (Unsalaries)	60 hours or more per month (Not possible to file application in the 1 st phase)	10			
		Piece work at home [NAISHOKU]	Has the statement※2	140 hours or more per month	36		
	Has no statement		At least 60 hours but less than 140 hours per month At least 60 hours per month	20			
	B	Childbirth	(Expected date of birth 令和 Reiwa 年(Y) 月(M))	40			
	C	Illness・Disability	Taking care of the child is not possible due to hospitalization	40			
			Impossible even for a short time OR have the booklet※3	36			
			Other	28			
	D	Caregiving・Nursing care	Needs constant care	36			
May require nursing care			28				
E	School attendance	140 hours or more per month	36				
F	Accompany child to and from school※4	At least 60 hours but less than 140 hours per month	20				
G	Job searching	Seeking employment or planning to seek employment (Not possible to file application in the 1 st phase)	10				
	Disaster		Restoration of residence, etc.	40			
For A, and E cases		Employment situation, etc.	Three months have passed since the date of employment start date (or enrollment date, in the case of school enrollment requirements) as of the certification date	4			
		(Scheduled) employment period	Not working (or studying) as of the certification date	-6			
				Subtotal			
Enter the one with the lowest score between the father and the mother→				①			
② Additional index	Sibling's enrollment status	Siblings are enrolled in the first preference facility as of the reference date ^{※5} . However, exclude the sibling currently enrolled in the 5-year-old class if the application is for the enrollment from the beginning of school year or mid-term enrollment from May. No points will be added for 'Unpaid Family Employee' or those in the job searching category.		7			
		Siblings apply at the same time for the same facility selected as their first choice. In addition, no points will be added for 'Unpaid Family Employee' or those in the job searching category.		5			
		The applicant child has preschool-age siblings born of multiple birth (e.g., twins, triplets, etc.) as of the desired date of enrollment		10			
	Household circumstances	Household under Public Assistance		10			
		Household comprised SOLELY of a single parent and dependent child(ren)		10			
		Household comprised of a single parent and dependent child(ren)		5			
	Child with special needs ※6	Child requiring medical care or mobility support applying for childcare facility that can accommodate them ※7		15			
	Graduating child	Child who will graduate from a branch nursery school (Dai 2 Ibobara, Dai 2 Seisho, Dai 2 Wakaba) that accepts children up to 2 years old and desire to continue attending the main nursery school (Ibobara, Seisho, Wakaba) from April		20			
Subtotal				②			
③ Other	Childcare teacher	Childcare or kindergarten teacher who works or plans to work more than 120 hours per month at KODOMOEN, etc. (Include all daycare centers, etc. For those working outside the city, coordination with the relevant city is necessary.) will receive 88 points regardless of the points accumulated in ①②. This, however, does not apply if one of the guardians is an "Unpaid Family Employee" or is in the job searching category. For those using the system of shortened working hours for childcare purposes, the points applied are those corresponding to the actual working hours (See the classification 'work' above).		88			
	Continued enrollment	Children admitted in November who wish to continue attending the same childcare facility in the following school year (Only for enrollment from the beginning of the school year). ※77 points regardless of the points accumulated in ★①②		77			
	Special circumstances	When the Mayor deems necessary to specially make adjustment from the perspective of child welfare		Case-by-case basis			
			Verification	Person responsible for calculation	Person responsible for verification	① + ② (or ③) Pts	

※1 Self-employed・ Full-time family employee: Final Tax Return of the previous year or Notification of Business Opening; Those working in the agriculture/farming sector and is self-employed・full-time family employee: Basic Agricultural Farm Ledger, in addition to the documents mentioned on the left.

※2 Statement of income of 504,000 yen or more for the previous year

※3 Mental: Mentally disabled person's welfare booklet; Intellectual: Intellectually disabled person's identification booklet (Level A・B); Physical: Physically disabled person's identification booklet (Level 1・2・3)

※4 If an Employment Certificate and a Certificate of Enrollment showing less than 60 hours per month are attached, the combined number of hours shall be the applicable index for 'Employment'.

※5 Reference date Enrollment from the beginning of school year (first phase): Document submission deadline
Enrollment from the beginning of school year (second phase) and mid-term enrollment: Application reception date

※6 Children deemed eligible for support by the 'Committee to Support Inclusion and Participation in the Municipal Childcare Facility' and the 'Committee to Assess Medical Needs to Ensure Safe and Healthy Participation in the Municipal Childcare Facility'.

Medical care: Children who require daily medical assistance such as tube feeding, phlegm suction, use of artificial respirators, catheterization, or other medical care.

Mobility assistance: Children with delayed motor development, such as not being able to walk, who need some form of support for movement.

※7 Childcare facilities that can accommodate: Please inquire with the Nursery School and Kindergarten Management Division as this may change depending on the school year.

18. Continued Enrollment During Childcare Leave

[Eligible Individuals]

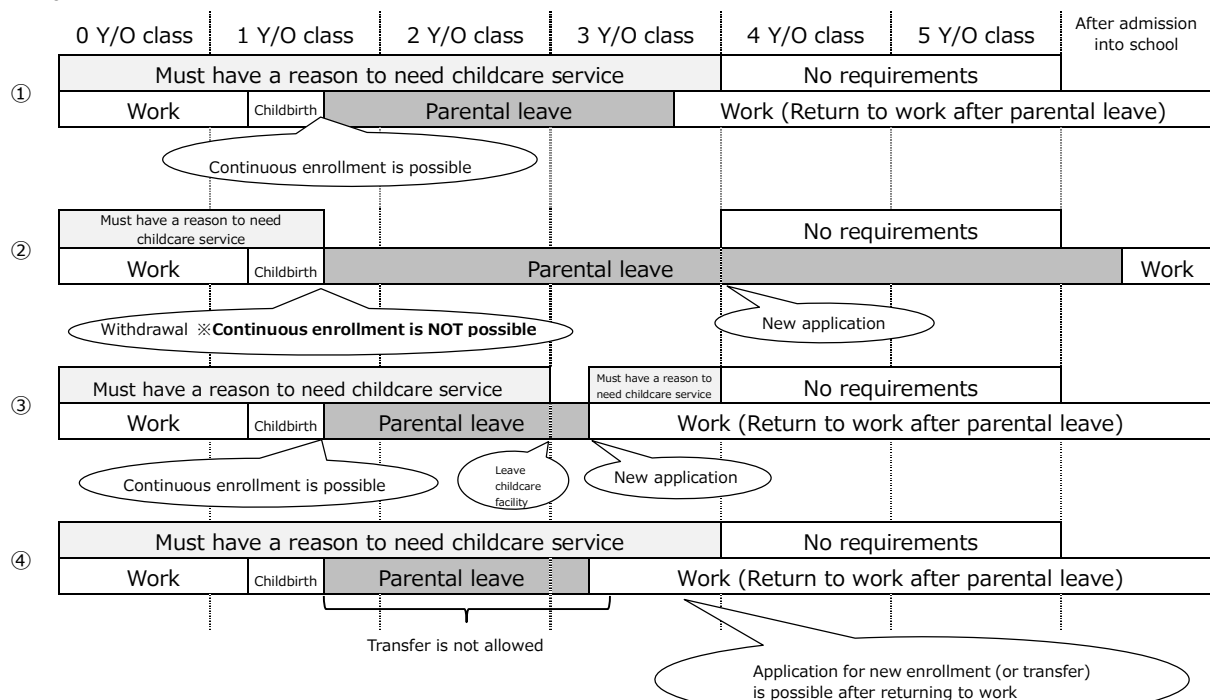
- Must be a **parent of a child currently enrolled in a childcare facility** that requires enrollment eligibility.
- Parents who have taken parental leave for a child other than the currently enrolled one, meeting all the following conditions:
 - ① The parental leave period is scheduled to end before the child starts elementary school.
 - ② The parent wishes for the child to continue attending the same childcare facility after returning from leave.

[Important Notes]

- Child Care During Spring and Summer Vacation cannot be used.
- Only basic care hours are available; early-morning, extended hours, Saturday care services cannot be used.
- For childcare facilities that accept children up to 2 years old, the maximum period for continuous enrollment is until graduation. If the parent wishes for the child to enter another facility after graduation, a new application for admission must be submitted (Except for children in the 5-year-old class at Wakamiya and Iino KODOMOEN, **applications for new enrollment cannot be filed during parental leave for age groups requiring specific conditions**).

[Examples]

- Case ① If the parent is returning from parental leave BEFORE the child enters elementary school, and the child is currently attending a facility that requires enrollment conditions up to 3-year-old class: Continued enrollment is possible.
- Case ② If the parent is returning from parental leave AFTER the child enters elementary school, and the child is currently attending a facility that requires enrollment conditions up to 3-year-old class: **Continued enrollment is NOT possible**. Applications for new enrollment during parental leave are accepted for children in the 4- or 5-year-old class as they no longer require an admission requirement.
- Case ③ If the parent is returning from parental leave BEFORE the child enters elementary school, and the child is currently attending a facility that accepts children up to 2-year-old and requires enrollment conditions in all school ages: Continued enrollment is possible until graduation. If after the graduation, the parent wishes to enroll the child in another facility that requires proof of enrollment eligibility until 3-year-old class, application will be possible if conditions are met. Enrollment of a child whose parent is on parental leave is not accepted if they have no other reasons for needing childcare services.
- Case ④ Transfer of a child to a different facility while on parental leave is not accepted. Apply for transfer after returning to work.



[Documents required for parents taking childcare leave]

Before parental leave	Submit an Employment Certificate showing that you will be taking parental leave. ※The (scheduled) period of parental leave must be noted on the certificate.
After parental leave (After the leave ends)	Submit an Employment Certificate showing that parental leave has ended. ※The period of parental leave must be noted on the certificate and the <u>certification</u> must be performed on a date later than the date parental leave ends.

19. Admission Period

As a rule, admission is granted until the end of school year.

However, if there are circumstances, such as childbirth or employment contracts ending mid-year, the admission will be granted until that point.

Please note that application forms and other required documents must be submitted each school year.

20. Change in the Family Circumstances After Enrollment

In case there is any change in the family composition, enrollment status and tax amount after admission is determined, please make sure to inform us and submit appropriate form to the facility.

- (1) Change in the situations like divorce/marriage, living together or apart from grandparents, retirement/leave of absence, revision of income tax rate of the person whose income is considered in determining the childcare fee, etc. could result in the withdrawal from the facility or a revision of the childcare fee. Therefore, please inform us immediately if there are any changes to that information.
- (2) As a rule, the new childcare rate will become effective the month after the change application is received.
- (3) If you no longer meet the enrollment requirements, you will be asked to withdraw your child from the facility. Your understanding is greatly appreciated.

21. Other Important Remarks

(1) Changes to application details

If any information in the eligibility documents changes, please make sure to submit updated documents.

(2) Providing false information or making false statement

Admission will be cancelled at any time.

In addition, for children in age groups that require admission requirements, employment and other status survey is conducted throughout the year. If the parent's employment or other status no longer meet the requirements, the parent may be asked to withdraw the child from the facility. We appreciate your understanding and cooperation for the proper operation of KODOMOEN.

(3) Staff to child ratio

The standard for the number of children per classroom (maximum number of children per teacher) adopted by Toyota City is as described on '16 Class Capacity' (p. 20), but since it impacts on the quality of child care, the following factors, among others, will also be considered in determining the child-staff ratio: whether the number of staff is appropriate to provide adequate child care; the structure dimension and installation condition; whether necessary human resources can be secured. The child's enrollment may be denied if the childcare facility judges that they are unable to provide safe and quality care under the standard number of staffs.

In addition, the facility may ask for various types of parent's collaboration even though it follows the standards of student-staff ratio. The safety of the children is our priority. Your understanding is greatly appreciated.

22. Toyota City KODOMOEN – Our Vision for the Children and Education & Mission Statement

We adopt the philosophy and mission statement below to cultivate the foundation of children's ability to relate to and interact with others, as well as develop life skills which will enable them to thrive in an ever-changing world. We fully understand the nursery school and kindergarten education guidelines. We acknowledge the needs of the children in the context of their community and their development in the early childhood. Our approach is based on the theory that children learn through active involvement with their environment.

◆ Our Vision for the Children

- Lively active children with strong mind and body
- Children that have feelings of trust and affection and interact with others
- Children that get involved with their immediate environment, are open to try new things and can think on their own

◆ Toyota City KODOMOEN Mission Statement

- Build a relationship of mutual trust and provide emotional stability.
- Cultivate the foundation of a healthy mind and body, and acquire the basic habits and attitudes for a healthy and safe life.
- Cherish relationship with others, develop trust and love, cultivate self-reliance, cooperative behavior and morality.
- Promote interest in surrounding nature and social activities, and cultivate rich emotions in their hearts and thinking power.
- Encourage interest in words used in everyday life and cultivate an attitude of pleasure in speaking and listening.
- Nurture abundant sensibility through various experiences, and cultivate creativity.

23. Frequently Asked Questions

(1) I am planning to move into Toyota City. Do I have to register as a resident first before I apply for enrollment?

No.

The enrollment application is accepted even if you are not a resident of Toyota City as long as you plan to move into the city. However, admission will only be granted if the applicant completes the move-in procedure before the desired enrollment day. After moving in, inform Nursery School and Kindergarten Management Division immediately. Please note that there is a moving-in deadline if the child is enrolling from the beginning of the school year.

(2) Are single parent families entitled to free childcare fee?

No.

Being a single parent itself does not qualify for free childcare fees.

Refer to '7 Fees (p. 12)' and '8 Calculation of Basic Care Hours Fee (p. 14)'.

(3) Is it possible to visit the facility?

Yes.

Visits are possible. However, please contact the facility in advance, as there may be times when visits are not allowed depending on their circumstances.

Additionally, many KODOMOEN offer a program called 'KOSODATE HIROBA', where the playground is open to children who are not yet enrolled. Please check with the facility ahead of time for the schedule.

(4) Must I limit my choices to the facilities within my school district?

No.

You can enroll your child in facilities that are not in your school district as long as they are located within the City of Toyota. It is possible, for example, to choose a facility that is on your way to work or close to your workplace.

(5) Can my child be transferred to another facility?

Yes.

Please file a new enrollment application after your child is admitted to a facility. You will be contacted when a vacancy becomes available. Note that, children whose parents are currently searching for job or taking parental leave (school age that requires enrollment eligibility) cannot be transferred.

(6) Does the school offer adaptation period program (adaptation period program = shorter hours care during the first week or first few weeks to help your child adapt to a new environment)?

Yes.

The child can start the adaptation period 5 business days before their parent's/guardian's employment start date.

The duration of this period, however, can vary depending on child's and family's situation, so please discuss the appropriate duration with the facility at the time of interview. In addition, the first day of adaptation period = first day of attendance; thus, childcare fee will be charged from the first day of the adaptation period. (E.g. – If you are going to start working from September 1 and wish your child to undergo adaptation period from late August, you must apply to be admitted from August.)

If you are applying for the enrollment from the beginning of the school year and you wish to start adaptation period in March, it will be necessary to submit application for mid-term enrollment (March) and enrollment from the beginning of school year (April).

(7) In a mid-month enrollment (withdrawal) case, is childcare fee prorated on a daily basis?

Yes.

The basic care fee can be calculated on a prorated basis for enrollment after the entrance ceremony date and withdrawal before the graduation ceremony date. The early-morning care, extended hours and Saturday care fee can be calculated on a prorated basis for enrollment succeeding the day after the entrance ceremony date and withdrawal prior to the day before the graduation ceremony date. (The pro rata rule does not apply to mid-term enrollment prior to the day before the entrance ceremony or the mid-term withdrawal after the day following the graduation ceremony in a school year.)

As for the notification of withdrawal, it must be submitted to the facility at least 15 days prior to the withdrawal so that fee can be refunded on a prorated basis.

(8) I got my tax reduced by claiming tax-deductible housing loan. Does the childcare fee get lowered?

No.

Special tax deductions for housing loan are not considered qualified expenses for purposes of calculating the childcare fee. The same way, special tax deductions for dividends or foreign tax are also not considered, so childcare fee will be calculated based on the inhabitants' tax before deductions.

(9) Is it possible to secure enrollment even if the child does not attend facility for a long period?

No.

If your child is absent for an entire month or for more than half of the operating days in each of three consecutive months, they will be withdrawn from the program. However, absences during the following periods will not be counted, as long as you do not use the spring or summer holiday childcare services: April 1 to the day before the entrance ceremony; July 21 to 31, and August 1 to 31; and the day after the graduation ceremony to March 31.

(10) Is there any reduction on childcare fee if the child does not attend facility?

No.

Except for no attendance during spring or summer vacation, as a rule, the childcare fee will be charged in order to secure a space in the facility. Nevertheless, childcare fee may be reduced in following cases (an application needs to be submitted by the parents).

- When the child doesn't attend the childcare facility from the first day to the last day of the month due to injury, illness or disaster
- When the child is considered by the doctor to require constant medical care and the parent accompanies the child at all times at the childcare facility
- When the parents' income reduces significantly
This applies when the average monthly income for the base year (A) is less than half of the higher amount between (B) and (C):
 - A: The average monthly income for the base year (A)
 - B: The average monthly income for the year following the base year (B)
 - C: The average monthly income over the most recent three months (C)
- If the child is absent from KODOMOEN due to also attending the Children's Development Center [KODOMO HATTATSU CENTER]:
 - (1) If the child attends KODOMOEN for 60% or fewer of the operating days, the fee reduction can be up to 50%.
 - (2) If the child attends KODOMOEN for 40% or fewer of the operating days, the fee reduction can be up to 70%.
- When your home is damaged in a natural disaster and fixed property gets depreciated.

(11) If my child enrolls in the YOUHO RENKEIGATA NINTEI KODOMOEN, will there be any difference between the KODOMOEN?

i) Enrollment

3 to 5-year-old class at the YOUHO RENKEIGATA NINTEI KODOMOEN	Former KODOMOEN type	Enrollment is accepted at the City Hall
	Former kindergarten type	Enrollment is accepted at respective childcare facility

※Enrollment requirements are not imposed to 3-year old class children at Ryujin, Unebe, Tsutsumi, Sueno, Takemura and Takane KODOMOEN.

ii) Childcare fee

The basic care fee for the 0- to 5-year-old class is the same as the fee charged at KODOMOEN. However, some places charge an extra fee for the facility maintenance, or for their own particular educational cost, etc.

iii) Early morning care / extended hours / Saturday care, childcare service during spring and summer vacation

Children whose parents fall into the category of No Child Care Need (Category 1) or are under parental leave cannot use these childcare services.

However, some facilities may offer their own program or service that you can use, so please inquire directly with respective facility.

iv) Payment of childcare fees

Each facility will collect their childcare service fee by their own specified way. Please inquire directly for further information.

v) No-attendance days

There are no-attendance-days for children whose parents fall into the category of No Child Care Need (Category 1) or are under parental leave. Please inquire directly with respective facility.

vi) Child care and preschool education

Education and childcare for children in the 3-, 4- and 5-years old classes are based on the policy of respective facility.

(12) Are KODOMOEN the only childcare facility included in the free preschool education program?

No.

Private kindergarten, YOUHO RENKEIGATA NINTEI KODOMOEN, local-based childcare services (small-scale childcare services facilities・employer-provided childcare services facilities), not officially recognized childcare facilities (Includes company-led childcare services and babysitters; there are exceptions), temporary childcare services, nursery care service for ill or recovering children, family support center services, childcare institution for disabled children are also included in the free public preschool education program.

However, you may not qualify for the program if there are no qualifications for enrollment. Note that some maximum ceilings are set for this program.

In order to make use of the program, a certification must be obtained before starting to use the childcare facility.

Please check the city's website for details.

〈Link to the City's website – Free public preschool education program〉

<https://www.city.toyota.aichi.jp/kurashi/kosodateshien/azukari/1032240.html>



(13) Upon deciding which childcare facility to choose, I would like to know the childcare policy, activity details, what to bring, whether there is a uniform or not, etc. for each facility. Do you have any reference materials?

Yes.

A guide for each facility is available at the lobby of Nursery School and Kindergarten Management Division. Anybody can have access to them, so please feel free to have a look. The Guidance for public childcare facilities may also be viewed on the City's website.

〈Link to the City's website - Guide to the KODOMOEN〉

<https://www.city.toyota.aichi.jp/kurashi/kosodateshien/azukari/hoiku/1050501.html>



(14) Is there an admission fee?

No.

No admission fee is charged if the child is admitted in a childcare facility where the enrollment application is accepted at the City Hall.

If the enrollment application is accepted at the facility, confirm about the admission fee directly with them.

(15) I have applied for enrollment from the beginning of the school year in the first phase. I have not received the Notice of Admission Acceptance, but can I participate in the admission orientation?

Yes.

For enrollment from the beginning of school year, those subject to enrollment screening in the first preference facility will be sent notification in early January. If you do not receive notification by the end of January, it means your child has been qualified for a place at the first preference facility, so you must participate in the admission orientation.

(16) I would like to apply for mid-term enrollment. Is there a way to check the availability status?

Yes.

You can check availability and application status through the city's website.
The information is updated on around the 15th of every month.

[Toyota City's website: Link to the City's website - Availability of KODOMOEN, etc.]

<http://www.city.toyota.aichi.jp/kurashi/kosodateshien/azukari/hoiku/1016125/1016130.html>



(17) I applied for mid-term enrollment by mail, but the paperwork was returned due to incompleteness. Can I submit it again even though it is outside the application period?

No.

The application will not be accepted if all the paperwork does not reach the Nursery School and Kindergarten Management Division within the application period.

(18) If the application by mail reaches the Nursery School and Kindergarten Management Division before the reception start date, will it be accepted?

No.

For the same reason as in (17), applications received outside the reception period will not be accepted.

(19) Will I get higher priority if I enter fewer desired childcare facilities on the application form?

No.

The number of childcare facilities chosen does not affect the order of priority. You may enter up to five preferences within a commutable distance. You do not necessarily need to fill out all five preferences.

(20) Is it possible to apply for new enrollment while on parental leave?

No.

If the child applying for new enrollment is in an age group that requires proof of eligibility, enrollment while still on parental leave is not possible under "employment-based eligibility" category. In this case, you must return to work after your child completes the adaptation period (5 weekdays).

If it is found that you remained on parental leave beyond the adaptation period, your child will be withdrawn from KODOMOEN once this is confirmed.

However, if your child is in an age group that does **not** require eligibility conditions, enrollment is allowed even while you are on parental leave.

(21) Will it be advantageous for admission if I submit multiple documents proving enrollment requirements (Refer to p. 3)? Also, how are points determined at the time of enrollment adjustment?

If you meet multiple enrollment requirements, submitting all relevant documents may increase your child's chances of admission.

During the enrollment adjustment process, points are calculated by adding the scores from all submitted documents. However, the final score will be capped at the highest applicable category.

For example:

- If you submit a Certificate of Employment indicating "60–80 hours per month" but you are not yet employed as of the certification date (Requirement A), and
- You also submit a Certificate of Nursing/Caregiving stating "occasional care needed" (Requirement D)

① Maximum Points for External Employment:
40 points (for working 160 hours or more per month)
– 6 points (for being currently unemployed)
= **34 points**

② Points Based on Certificate of Employment:
28 points (for working 60–80 hours per month)
– 6 points (for being currently unemployed)
= **22 points**

③ Maximum Points for Nursing/Care Needs:
36 points (for requiring constant care)
= **36 points**

④ Points Based on Certificate of Nursing/Caregiving:
28 points (for requiring some level of care)
= **28 points**

Maximum score: ① **34 points** < ③ **36 points**

Total Score from Submitted Documents: ② 22 points + ④ 28 points = ⑤ **50 points**

However, since the maximum applicable score is 36 points, the adjustment will be made based on **36 points**, not the total of 50 points.

24. LIST OF CHILDCARE FACILITIES

District	No	Childcare Facilities	Address	Tel. (0565)	Accepted School Ages	Proof of Eligibility Is Required	Maximum Childcare Hours	Saturday Care	Childcare During Vacations	Classif.
Toyota	1	Asahi	Nichinan-cho 5-15-2	32-2212	3-5 Y/O	3 Y/O	8:30AM-5:00PM	—	○	MK
	2	Itsutsugaoka Daiwa	Itsutsugaoka 2-19-1	88-1237	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	3	Inoue	Inoue-cho 9-60-1	45-5010	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	4	Ibo	Homi-cho Gendobo 28	48-8188	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	5	Ibobara	Oshimizu-cho Minamizaki 1-280	31-3340	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	PD
	6	Ima	Ima-cho 7-50-2	28-2285	3-5 Y/O	3 Y/O	8:00AM-4:00PM	Until 12PM	○	MD
	7	Unebe	Unebe Nishimachi Isegami 1-1	21-0405	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	8	Umetsubo	Umetsubo-cho 1-14-1	32-2057	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	9	Eishin	Ekaku Shinmachi 5-193	29-0732	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	10	Obata	Sasabara-cho Katasaka 40-6	48-8288	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	11	Obayashi	Obayashi-cho14-11-13	28-0012	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	12	Kamigo	Kamigo-cho Goshita 15	21-1830	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	13	Kami-Takimi	Kamitaka-cho Furujiro 344-2	41-2219	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	14	Kid's House Toyota	Nishimachi 1-76	36-5025	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	S
	15	Koshido	Koshido-cho Matsuba 52-2	45-1073	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	16	Kojima	Kanaya-cho 7-30	32-2281	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	17	Komaba	Komaba-cho Shinsei 69	57-2413	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	18	Koromo	Koromo-cho 5-58	32-0199	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	19	Koromo Lutheran	Sakuramachi 1-79	32-1764	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	20	Jyoko	Miyamachi 3-64	32-3635	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	PD
	21	Jyosui Hikari	Jyosui-cho Minamidaira 101	63-5680	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	22	Jyosui Matsumoto	Jyosui-cho Minamidaira 100	45-6884	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	23	Sueno	Oshikamo-cho Kutebata 227	28-2403	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	24	Sumiyoshi	Sumiyoshi-cho 1-6-3	52-3807	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	25	Seisho	Asahigaoka 6-41	34-0065	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	26	Daini-Ibobara	Oizumi-cho Harayama 108-7	85-0160	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	PD
	27	Daini-Seisho	Asahigaoka 6-45	35-0015	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	Y(ko)
	28	Daini-Wakaba	Wakabayashi Higashimachi Agarido13-3	41-7830	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	PD
	29	Takane	Kazue-cho Toride 167	21-0404	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	30	Takahashi	Mizuma-cho 4-155-1	88-8088	4-5 Y/O	—	8:30AM-3:00PM	—	—	MK
	31	Takahara	Takahara-cho 5-73-2	34-5141	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	PD
	32	Takami	Wakabayashi Nishimachi Nagane 64	52-3706	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	33	Takemura	Nakamachi Kyozen 4	52-8508	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	34	Chuo	Shigo-cho Yamahata 78-2	45-0066	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	PD
	35	Tsutsumi	Honda-cho Honda 1	52-3053	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	36	Tsutsumigaoka	Tsutsumi-cho Dosen 65	52-0166	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	37	Terabe	Ueno-cho 1-173	80-2194	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	38	Tokai	Kamiike-cho 2-1236	88-0599	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	39	Dojiyama	Kosaka-cho 16-51	32-3566	4-5 Y/O	—	8:30AM-3:00PM	—	—	MK
	40	Tosei	Nishi Hirose-cho Shimizu 30	41-2550	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD

District	No	Childcare Facilities	Address	Tel. (0565)	Accepted School Ages	Proof of Eligibility Is Required	Maximum Childcare Hours	Saturday Care	Childcare During Vacations	Classif.
Toyota	41	Togari	Togari-cho 3-98	28-8300	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	42	Toyota	Suigen-cho 1-1-1	28-2198	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	43	Toyota Seirei	Seishin-cho 4-10-6	28-2178	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	44	Toyota Daiwa Kids	Ima-cho 1-6-2	27-5678	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	PD
	45	Toyota Higashigaoka	Horai-cho 4-758-274	89-7570	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	46	Toyomatsu	Toyomatsu-cho Kitsunozuka 120-4		3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	47	Nursery House	Hirashiba-cho 2-2-5	77-6406	4 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	S
	48	Nakagane	Shiromi-cho Sudaguchi 6	41-2238	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	49	Nakaneyama	Takaoka Honmachi Futaba 60	52-3029	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	50	Nagoya Ryujo Junior College Affiliated Kindergarten - Toyota	Ichigi-cho 3-19-7	80-0198	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	51	Negawa	Shimobayashi-cho 7-41	32-1082	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	52	Nomi	Misato 5-19	80-0650	3-5 Y/O	3 Y/O	8:30AM-5:00PM	—	○	MK
	53	Hayashigaoka	Obayashi-cho 10-15-2	28-1074	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	Until 6PM	○	Y(ki)
	54	Higashihiro	Higashi Hirose-cho Kurayashiki 19-1	41-2112	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-6:00PM	○	○	MD
	55	Higashi Homi	Homigaoka 4-6-1	48-2221	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	56	Higashiyama	Shibuya-cho 3-978-36	80-6074	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	57	Hikari	Yanami-cho Otsubo 901-2	80-2280	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	58	Hinatabokko	Wakamiya-cho 2-70	34-5008	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	E
	59	Hirai	Dodo-cho 4-20	80-2193	6 mon. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	60	Hirayama	Hirayama-cho 1-10-1	28-6187	6 mon. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	61	Hirosawa	Maigi-cho Yakiyama 1102-23	44-0288	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	62	Fujiyabu	Hoei-cho 3-120	28-4717	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	63	Homigaoka	Homigaoka 5-1-1	48-1500	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	64	Honji	Honji-cho 2-51-1	27-2662	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	65	Masutomi	Shiga-cho Midaira 77-1	80-0365	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	66	Matsudaira	Kugyudaira-cho Yanaba 52	58-0070	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	67	Maruyama	Maruyama-cho 3-30	28-0744	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	68	Mizuho	Mizuho-cho 2-5	32-7380	4 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	69	Mifune	Mifune-cho Yamayashiki 78-30	45-1215	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	70	Miyaguchi	Miyaguchi-cho 2-50	32-6727	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	71	Miyama	Miyama-cho 4-47-1	41-8812	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	72	Miru Miru-En	Kyomachi 4-3-9	31-5875	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	E
	73	Miwa	Dodo-cho 9-43	88-2230	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	74	Mori-no-Hikari	Oshimizu-cho Oshimizu 100-1	45-9966	6 months to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	75	Yamanote	Yamanote 1-78-1	28-1101	4-5 Y/O	—	8:30AM-3:00PM	—	—	MK
	76	Ryujin	Ryujin-cho Jinden 60	28-8200	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	77	Wakasono	Nakane-cho Nagaike 192-18	52-3820	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	78	Wakaba	Wakabayashi Higashimachi Kamisetone 86-2	52-1838	4 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	PD
	79	Wakabayashi	Wakabayashi Higashimachi Higashiyama 47-1	52-8350	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	80	Wakamiya	Wakamiya-cho 6-2-5	32-3200	6 mos. to 5 Y/O	All classes	7:30AM-6:00PM	○	○	MD

District	No	Childcare Facilities	Address	Tel. (0565)	Accepted School Ages	Proof of Eligibility Is Required	Maximum Childcare Hours	Saturday Care	Childcare During Vacations	Classif.
Fujioaka	81	Iino	Fujioka Iino-cho Deguchi 1122	76-2667	5 mos. to 5 Y/O	All classes	7:30AM-7:00PM	○	○	MD
	82	Ishidatami	Shirakawa-cho One 1271-1	76-1998	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	83	Kise	Kise-cho Hamaiba 248-1	76-1765	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	84	Nakayama	Nishi Nakayama-cho Kurayashiki 136-1	76-4436	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	85	Nakayama Matsumoto	Nishinakayama-cho Ushiroda 93-6	76-3033	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
Obara	86	Okusa	Obara-cho Kitabora 268-2	65-2045	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-6:00PM	○	○	MD
	87	Doji	Okabayashi-cho Shimodachi 122-1	65-2733	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	88	Asuke Momiji	Yagami-cho Yanase 25-1	62-0685	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-7:00PM	○	○	MD
	89	Okura	Okura-cho Honjo 13-1		3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	90	Norisada	Norisada-cho Maeda 5	63-2051	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	91	Hieda	Hieda-cho Kamihieda 38	63-2310	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
Shimoyama	92	Onuma	Onuma-cho Funahashi 21	90-3021	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-6:00PM	○	○	MD
	93	Tobu	Habu-cho Kawai 23-2	90-3173	3-5 Y/O	—	7:30AM-6:00PM	○	○	MD
Asahi	94	Odo	Shimogiri-cho Shimogiri 10		3-5 Y/O	—	8:30AM-3:00PM	—	—	MK
	95	Sugimoto	Sugimoto-cho Sandonari 36	68-2701	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-6:00PM	○	○	MD
Inabu	96	Inabu	Busetsumachi Jinden 96-1	82-2025	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-6:00PM	○	○	MD

<Remarks>

- (1) Acceptable school age range: '6 months to 2 Y/O※' means that enrollment of children in the 3-, 4- and 5-year-old class are also accepted, but needs to be applied directly at respective facilities.

- (2) Childcare during the spring and summer vacation

Spring vacation	From the day after the graduation ceremony until March 31 and from April 1 until the day before the entrance ceremony
Summer vacation	From July 21 to August 31

- (3) Classification

公幼: MK	Municipal Kindergarten
公保: MD	Municipal Daycare
私保: PD	Private Daycare
認(こ): Y(ko)	YOUHO RENKEIGATA NINTEI KODOMOEN (former KODOMOEN type)
認(幼): Y(ki)	YOUHO RENKEIGATA NINTEI KODOMOEN (former kindergarten type)
小規模: S	Small-Scale Childcare Services Facilities
事業所: E	Employer-Provided Childcare Services Facilities

※Please see P.1 for details.




- (4) Please consult with the Nursery School and Kindergarten Management Division [HOIKU-KA] regarding the enrollment application for Toyomatsu KODOMOEN, Okura KODOMOEN, Odo KODOMOEN, and Takahashi KODOMOEN as it will be closed in the SY 2025.
- (5) Saturday care service may be provided jointly with neighboring childcare facilities.
If a change in the implementation method is adopted in the middle of the school year, an explanation will be provided in advance.

25. LIST OF PRIVATE KINDERGARTENS

For details on private kindergartens, please contact directly each facility.

Classif.	Kindergarten	Location	Phone (0565)
NINTEI KODOMOEN (Former kindergarten type)	Koromo Lutheran Kindergarten	Sakuramachi 1-79	32-1764
	Toyota Seirei	Seishin-cho 4-10-6	28-2178
	Homigaoka	Homigaoka 5-1-1	48-1500
	Inoue	Inoue-cho 9-60-1	45-5010
	Nagoya Ryujo Junior College Affiliated Kindergarten – Toyota	Ichigi-cho 3-19-7	80-0198
	Josui Matsumoto	Josui-cho Minamidaira 100	45-6884
	Itsutsugaoka Daiwa	Itsutsugaoka 2-19-1	88-1237
	Nakayama Matsumoto	Nishi Nakayama-cho Ushiroda 93-6	76-3033
	Hayashigaoka	Obayashi-cho 10-15-2	28-1074
	Miyama	Fukada-cho 4-7-4	28-6181
	Toyota Higashigaoka	Horai-cho 4-758-274	89-7570
Facilities that switched to the new system	Toyota Hoshigaoka	Nakada-cho Nishiyama 147	57-2846
	Matsudaira Daiwa	Iwakura-cho Kakita 1-1	58-2327
	Aoki	Aoki-cho 2-56-2	44-0188
	Iino Hikari	Fujioka Iino-cho Ikeshita 1070-3	76-5550
	Misato	Misato 4-3-2	89-1011
Former system	Mafumi	Higashi Umetsubo-cho 3-5-1	31-7181
	Toyota Daiwa	Ima-cho 1-19-1	29-1237
	Belle Toyota	Itsutsugaoka 7-27-2	88-2000
	Hirashiba	Jinnaka-cho 1-13-1	32-3565
	Toyota Hanazono	Hanazono-cho Shiokura 13-3	52-5072

26. LIST OF PRIVATE KINDERGARTENS

	Place where the service is offered	Description of the service
Sunday and holiday care [KYUJITSU HOIKU]	Mizuho KODOMOEN Wakaba KODOMOEN Ibobara KODOMOEN Maruyama KODOMOEN (sólo feriados) Kojima KODOMOEN (No service during SY 2025)	Available for use on Sundays or National Holidays (except between December 29 and January 3) when parents/guardians are unable to take care of their children due to work or other commitment. Application must be submitted at least 2 weeks prior to the needed date, to the KODOMOEN where the program is offered.
Temporary childcare [ICHIJI HOIKU]	KODOMOEN and YOUHO RENKEIGATA NINTEI KODOMOEN	 <p>«City website» https://www.city.toyota.ai.chi.jp/kurashi/kosodate.shien/azukari/1003456.html</p>
Temporary childcare PLUS [ICHIJI HOIKU PLUS]	Ai-Ai YU-YU Kamigo KODOMOEN	
Nursery care service for ill or recovering children [BYOJI HOIKU]	SUKU SUKU NO MORI (located within Suku Suku Kodomo Clinic premises) Higashiyama-cho 2-2-9 TEL: 0565-80-1633 PIYOKKO (located within Toyota Kosei Hospital premises) Josui-cho Ibobara 500-1 TEL: 0565-43-5082 Toyota Memorial Hospital [TOYOTA KINEN BYOIN] Visit hospital website for further information	Children who are unable to attend group care or school due to illness or injury that does require complete rest can make use of this service temporarily if parents cannot take care of them at home during daytime due to work or other reasons. For the details on how to use the service, read the leaflet available at KODOMOEN or check the website. «City's website» https://www.city.toyota.aichi.jp/kurashi/kosodate.shien/azukari/1003460.html 
Home day care project Mama Hoiku [HOIKU MAMA]	HUG HUG (located within Yamanote KODOMOEN premises) Yamanote 1-78-1 TEL: 0565-28-1105	This home daycare project takes care of the children aged 6 months to 2 years old in a home-like environment while they wait to get admitted in a KODOMOEN. The caregivers are qualified citizens who had attended "Mama nursery training program" administered by the city. The service is available until the child is enrolled in a childcare facility.
Family Support Center	Toyota Family Support Center Wakamiya-cho 1-57-1 T-FACE Bldg. A (the same bldg. where Mitsukoshi Department Store is located), 9 th Floor TEL: 0565-37-7135	This is a membership system which works as a bridge between those in need and those who can provide help with childcare. Assistance includes services such as take-to and pick-up to KODOMOEN, temporary relief for parents to attend medical appointments or ceremonial occasions like weddings and funerals.
Child Rearing Support Facilities [KOSODATE SHIEN SHISETSU]	Toyota Comprehensive Child Rearing Support Center "Ai Ai" Wakamiya-cho 1-57-1 T-FACE Bldg. A, 9 th Floor TEL: 0565-37-7071 Shiga Kodomo Tsudoi no Hiroba: Yu-Yu Shiga-cho Kakure 1-286 TEL: 0565-80-1522 Yanagawase Kodomo Tsudoi no Hiroba: Niko-Niko Unebe Higashimachi Funaba 8-1 TEL: 0565-25-0008 Community Child Rearing Support Centers Within the premises of the following KODOMOEN facilities: Asuke Momiji, Iino, Ibo, Koshido, Tsutsumi, Togari, Miyaguchi, Yamanote, Wakazono, Inabu, Okusa, Onuma and Sugimoto	It is a community-based facility that offers support and consultation on child rearing. Families with children mainly up to 3-year-old and people who are engaged in supporting child-raising can share information, interact with each other, and cultivate child-raising circles. We also provide consultation for concerns regarding child-raising and hold events in which both parents and children can participate.
Non-officially approved childcare facility [NINKA GAI HOIKU SHISETSU]	See the list of facility on the City's website.  <p>«City's website» https://www.city.toyota.aichi.jp/kurashi/kosodate.shien/azukari/1003464/1003466/index.html</p>	Childcare facilities that are not officially approved by the city to care for infants and toddlers are generally referred to as non-approved childcare facilities (NINKA GAI HOIKUEN). This category includes Toyota City-certified facilities and company-run childcare centers.