

Toyota City Information Guide to KODOMOEN, etc.

1 What is KODOMOEN?	P 1
2 Choice of Child Care and Preschool Education Provider within Toyota City	P 2
3 School-Age Range for Each Class	P 2
4 Children Qualified for Enrollment	P 3
5 Enrollment From The Beginning of The School Year / Steps for Enrollment	P 7
6 Mid-Term Enrollment / Steps for Enrollment	P 10
7 Fees	P 1 2
8 Calculation of Basic Care Hours Fee	P 1 4
9 Payment of Childcare Fees	P 1 5
1 0 Child Care During the Spring and Summer Vacation	P 1 6
1 1 Days When the Child Can Attend Childcare Facility According to Each Enrollment Requirement	P 1 7
1 2 School Meal	P 1 8
1 3 Other Fees	P 1 8
1 4 Childcare Fees in Arrears	P 1 9
1 5 Closing Days	P 2 0
1 6 Class Capacity	P 2 0
1 7 Enrollment Screening	P 2 1
1 8 Prolongation of Attendance During Childcare Leave	P 2 3
1 9 Admission Period	P 2 4
2 0 Change in The Family Composition, etc. After Enrollment	P 2 4
2 1 Other Important Remarks	P 2 4
2 2 Toyota City KODOMOEN - Our Vision for the Children and Education & Mission Statement	P 2 5
2 3 Frequently Asked Questions	P 2 5
2 4 List of Childcare Facilities	P 3 1
2 5 List of Private Kindergartens	P 3 4
2 6 Other Child Care Services	P 3 5

Information

〒471-8501 Toyota-shi Nishimachi 3-60
 Toyota City Hall, Nursery School and Kindergarten
 Management Division
 T E L (0565)34-6809
 F A X (0565)32-2088

(Branch offices)

Toyota City area code: 0565
 Fujioka 76-2103 Obara 65-2001
 Asuke 62-0600 Shimoyama 90-4411
 Asahi 68-2213 Inabu 82-2511

<Toyota City Official Website>

<https://www.city.toyota.aichi.jp/kurashi/kosodateshien/azukari/hoiku/index.html>



1 What is KODOMOEN?

KODOMOEN consists of the following facilities from (1) to (4):

(1) KODOMOEN

KODOMOEN is the name given to the unification of public kindergarten and public/private daycare.

It promotes the integrated operation of both systems maintaining the unique basic functions of each structure.

<Features of integrated operation>

- Unification of tuition & fee, staff placement standards
- Unification of childcare curriculum
- Extended-hours services at public kindergartens, etc.

(2) Small-Scale Childcare Services

This facility provides child care to children between the ages of 0 to 2 years (maximum number of children accepted: 19).

(3) Employer-Provided Childcare Services

The child care is provided by the employer to his/her employees' children (employees' children quota) and to the children living in the area who are in need of the service (community children quota).

(4) YOUHO RENKEIGATA NINTEI KODOMOEN

It is a childcare facility that has functions of both kindergarten and nursery school and divides into two categories.

Former KODOMOEN type facility	Facilities that shifted from KODOMOEN	Application procedure is different between the two types of school.
Former kindergarten type facility	Facilities that shifted from private kindergarten	

Read '2 Choice of Child Care and Preschool Education Provider within Toyota City (p. 2)' for further details.

<Reference> **Private Kindergarten**

Details of private kindergarten are not published on this guide, but it divides into two categories.

In effect since SY 2015 Operates under the New Child Raising Support System	New system facility	The childcare fee is different between them.
Childcare facilities that have not shifted to the above system	Former system facility	

Read '2 Choice of Child Care and Preschool Education Provider within Toyota City (p. 2)' for further details.

Please see the list of KODOMOEN and private kindergarten on pp. 31 to 34.

2 Choice of Child Care and Preschool Education Provider Within Toyota City

Type of Childcare Facility ※The number in the parentheses represents the number of facilities available	Accepted Age Range			Which Criteria to Adopt (City Hall=CH; Childcare Facility=F)	
	0-2 y/o class	Full 3 y of age	3-5 y/o class	For Application	For Childcare Fee
KODOMOEN (9 public kindergarten, 60 public and private nursery school)	○※1		○※1	CH	CH
Small-scale childcare services (2)	○			CH	CH
Employer-provided childcare services (2)	Community children quota	○		CH	CH
	Employees' children quota	○		F	F
YOUHO RENKEIGATA NINTEI KODOMOEN (22)	Former KODOMOEN	○	○	CH	CH
	Former kindergarten	○	○※1	○	CH / F※2
Private kindergarten (10)	New system		○※1	○	F
	Former system		○※1	○	F
Other childcare services	See p. 35				

※1 Varies depending on the facility

※2 Enrollment application for YOUHO RENKEIGATA NINTEI KODOMOEN (former kindergarten type): Children aged 0 to 2 must follow the procedure determined by the City Hall, and children in the 3 to 5 y/o class must follow the procedure determined by the childcare facility.

3 Age Range for Each Class

SCHOOL AGE (age as of April 1)	ELIGIBILITY	CLASS - Terminology in Japanese
0 y/o	Babies born on or after April 2, 2023	YOJI (Baby)
1 y/o	Children born between April 2, 2022 and April 1, 2023	
2 y/o	Children born between April 2, 2021 and April 1, 2022	
3 y/o	Children born between April 2, 2020 and April 1, 2021	NENSHO (3 y/o class)
4 y/o	Children born between April 2, 2019 and April 1, 2020	NENCHU (4 y/o class)
5 y/o	Children born between April 2, 2018 and April 1, 2019	NENCHO (5 y/o class)

4 Children Qualified for Enrollment

(1) Enrollment Qualification

The child as well as the parents/guardians must be residing in Toyota City.

As a general rule, guardians living together [Refer to item (5) to (8)] with children enrolling in 0 to 3-year old class [Refer to item (9)] must comply with the requirements [Refer to item (2)].

(2) Enrollment requirements

REASON FOR NEEDING CHILDCARE SERVICE		SPECIFICATIONS	NECESSARY DOCUMENTS (Documents to prove eligibility · Documents to be attached) ※Refer to pp. 4 and 5
A	Work Full-time employee [SEISHAIN] Part-time employee [PATO or ARUBAITO] Dispatched employee [HAKEN SHAIN] Contracted worker [KEIYAKU SHAIN] Fiscal year appointed employee [KAIKEI NENDO NINYO SHOKUIN] Non-full-time [HIJOKIN] · Temporary staff [RINJI SHOKUIN] Outsourcing employee [GYOMU ITAKU] Self-employed [JIEIGYO NUSHI] · Full-time family employee [JIEIGYO SENJUSHA] Piece work at home [NAISHOKU] ※ Enrollment of a child in the 0 to 2 years old class will not be approved under this category Unpaid family employee [KAZOKU JUGYOSHA] (no salary) ※ Enrollment of a child in the 0 to 2 years old class will not be approved under this category ※ It is not possible to file application in the 1 st phase	At least 60 hours of work per month. It is also acceptable if you are planning to work on the day of admission. ※ Child whose parent is under parental leave is not eligible to apply for enrollment. (Refer to '17 Prolongation of Attendance During Childcare Leave on p. 23) (「18 育児休業中の継続在園 (P23)」参照)。 To ensure proper and fair operation of the facilities, an employment status investigation (submission of salary statement, etc.) is conducted as needed, when enrollment requirement is applicable. Please carefully keep documents that can prove your employment status such as salary statement, employee time card, etc. ※An unpaid family employee [KAZOKU JUGYOSHA] is a family-related individual who shares the same livelihood with the self-employed and works without pay	Employment Certificate
B	Childbirth	Total of 5 months including the expected month, 2 months before and 2 months after the expected month of childbirth ※ For expectant mothers of multiple birth, a total of 7 months including the expected month, 2 months before and 4 months after the expected month of childbirth	Declaration of expected delivery date Presentation of Maternal and Child Health Handbook [BOSHI TECHO]
C	Illness Disability	Parent/guardian is ill, injured, has disability OR has one of the following booklets: ·Physically disabled person's booklet (only levels 1, 2 and 3) ·Intellectually disabled person's booklet (only grades A and B) ·Mentally disabled person's welfare booklet	Certificate of Illness/Disability OR copy of the booklet
D	Taking care of ill or injured family member Looking after an aged relative	Lives with a family member who needs constant care (Nursing caring or looking after a child who wish to enroll or is currently enrolled in a childcare facility is not accepted)	Certificate of Nursing/Caregiving (Copy of the nursing or care needed person's booklet is not accepted)
E	School attendance	At least 60 hours of classes per month. Attending school specified in the School Education Act or receiving vocational training at a career school (Restricted to school/study that will lead to employment). ※It can be 60 hours combined with time spent in the requirement on bracket A and E.	Certificate of enrollment
F	Accompany child to and from school	In case the guardian needs to accompany a child to a school (e.g. Child Development Center, etc.) for more than 60 hours per month (You can include the child who is applying for enrollment). ※It can be 60 hours combined with time spent in the requirement on bracket A and D	Certificate of school commuter status
G	Job searching ※It is not possible to file application in the 1 st phase	Continuously looking for job (Required to submit Certificate of Employment within 2 months)	Job searching declaration Copy of the Hello Work reception card [HELLO WORK UKETSUKE CARD]
	Disaster	Restoration of residence, etc.	Certificate of disaster victim [RISAI SHOMEISHO]

(3) Documents to be submitted regarding enrollment requirements (Proof of enrollment eligibility)

Download the forms to be submitted (Supporting documentation to prove you meet the eligibility requirements: Proof of enrollment eligibility) from the City’s website or obtain in advance at the Nursery School and Kindergarten Management Division [HOIKU-KA] or at the childcare facility. Please read the guidelines carefully before filling in the form. The documents to be submitted must not be dated more than 6 months before the date of submission.



Scan here ↑ to download forms and check the guidelines

(4) Documents to be attached regarding enrollment requirements

A new enrollment application of the following persons is possible regardless of the submission of an attached document or not: self-employed [JIEIGYO NUSHI], full-time family employee [JIEIGYO SENJUSHA], piece work at home [NAISHOKU]. However, documents confirming actual employment status may be requested as needed.

In addition, if a copy of following document is attached to the new application for admission, priority will increase at the time of enrollment adjustment (For details refer to pp. 21-22).

When submitting proof of enrollment eligibility and other documents for continued enrollment for the following year, the document below must be attached in case you are applying based on work requirements (self-employed [JIEIGYO NUSHI], full-time family employee [JIEIGYO SENJUSHA]).

《List of documents to be submitted (documents to be attached)》

Write down the name of the child on the upper right corner of the attached document and staple them to submit.

For the application up to the enrollment in May 2024 (Application period: until March 2024)

Business style	Business establishment date	Documents to be attached ※ 1	
		Business category: Other than agriculture and forestry	Business category: Agriculture and forestry
Sole proprietor [KOJIN JIGYONUSHI]	December 31, 2022 or before	2022 Final Tax Return [KAKUTEI SHINKOKUSHO]	2022 Final Tax Return and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
	January 1, 2023 or later	Notification of Business Opening [KAIGYO TODOKE]	Notification of Business Opening [KAIGYO TODOKE] and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
Juridical person [HOJIN]	December 31, 2022 or before	2022 Statement of Withholding Income Tax [GENSEN CHOSHUYO]	2022 Statement of Withholding Income Tax [GENSEN CHOSHUYO] and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
	January 1, 2023 or later	Notification of Corporation Establishment [HOJIN SETSURITSU TODOKE]	Notification of Corporation Establishment [HOJIN SETSURITSU TODOKE] and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
Piece work at home [NAISHOKU]※2		Statement of income of 504,000 yen or more for the previous year	

For the application for enrollment in June 2024 and later months (Application period: From April 2024 onwards)

Business style	Business establishment date	Documents to be attached ※ 1	
		Business category: Other than agriculture and forestry	Business category: Agriculture and forestry
Sole proprietor [KOJIN JIGYONUSHI]	December 31, 2023 or before	2023 Final Tax Return [KAKUTEI SHINKOKUSHO]	2023 Final Tax Return and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
	January 1, 2024 or later	Notification of Business Opening [KAIGYO TODOKE]	Notification of Business Opening [KAIGYO TODOKE] and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
Juridical person [HOJIN]	December 31, 2023 or before	2023 Statement of Withholding Income Tax [GENSEN CHOSHUYO]	2023 Statement of Withholding Income Tax [GENSEN CHOSHUYO] and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
	January 1, 2024 or later	Notification of Corporation Establishment [HOJIN SETSURITSU TODOKE]	Notification of Corporation Establishment [HOJIN SETSURITSU TODOKE] and the Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO]
Piece work at home [NAISHOKU]※2		Statement of income of 504,000 yen or more for the previous year	

※ 1 Additional documents for the purpose of verifying actual employment status may be requested as needed.

※ 2 Piece work at home: the requirements are only for newly enrolling children.

《Details of documents to be attached》

The details of the documents to be attached are as follows. Please submit a copy of the document.

Final Tax Return: 'Final Tax Return for Income Tax and Special Income Tax for Reconstruction Form No.1 and Form No. 2 [SHOTOKU OYOBI FUKKO TO BETSU SHOTOKUZEI NO KAKUTEI SHINKOKUSHO]'

Notification of Business Opening: 'Notification of Opening or Closing of a Sole Proprietorship [KOJIN JIGYO NO KAIGYO · HAIGYO TO TODOKEDESHO]'

Statement of Withholding Income Tax: 'Statement of Withholding Tax for Employment Income [KYUYO SHOTOKU NO GENSEN CHOSHUHYO]'

Notification of Corporation Establishment: 'Notification of Corporation Establishment [HOJIN SETSURITSU TODOKE DESHO]'

Basic Agricultural Farm Ledger: Basic Agricultural Farm Ledger with the name of the guardian and the number of days engaged in the farm written on it (If number of days engaged is zero, it will not be accepted)

Statement of previous year's income: A statement showing prior-year income of 504,000 yen or more

※Final Tax Return, Notification of Business Opening, Notification of Corporation Establishment: Must have the receipt stamp of the Tax Office [ZEIMUSHO] or have the date of receipt.

※Even if the guardian is not the principal person in the business, submit all documents to be attached in the same way the principal person would. If the name of the guardian is included in the attached document of the principal person as the unpaid employee [JIGYO JUJISHA], it will be accepted as an attached document of a full-time employee [JIGYO SENJUSHA].

If both parents are listed in one same document, submission of just one document would be acceptable.

※The Basic Agricultural Farm Ledger [NOCHI KIHON DAICHO] must be issued no more than 1 year before the date of submission.

(5) Who are considered guardians living together

The father and the mother (including couple living together after divorce).

If the child is being taken care of by someone other than the parents, this person will be the guardian.

(6) About the divorce

Parents (grandparents) living apart with the intent of getting divorced, and parents (grandparents) undergoing divorce mediation are both considered guardians of the child until they are officially divorced and no longer living together; provided, however, that the parents are unable to get divorced for compelling reasons, or they are no longer living together and 3 months have passed since the divorce mediation process has started, in addition to the submission of the Notice of Pendency of Case (JIKEN KEIZOKU SHOMEISHO) issued by the court.

(7) About living together

If there is someone who shares the same residence address or the same room in a housing complex, this person is considered to be living together with you, regardless of whether you belong to the same household (units of individuals) on the resident registration or not.

(8) How grandparents, etc. affect the fee

No enrollment requirements are placed on the grandparents. Unless the father and the mother don't live together with the child and the grandparents are the ones raising the child.

The basic childcare fee and meal fee classification may be affected if the grandparents, etc. are living together with the child, but only when both parents are exempt from paying municipal inhabitant tax (For further information, please refer to "8. Calculation of Basic Care Hour Fee" on p. 14).

However, grandparents, etc. living in the same residence address, can be deemed to live apart upon submission of the documents mentioned below.

Grandparents' living situation	Documents to be submitted in case you want to be deemed to live apart from your child's grandparents
Those living in different houses but in the same property (under separate roof structures)	<ul style="list-style-type: none"> Submit copy of the payment of utility bills (electricity AND gas, but if it is an all-electric home, submit just the electricity bills) made on the <u>same month</u> under different names.
Those living in the same address but in a two-family house where the entrance, bathroom, kitchen and living room are separate (each household has its own living space)	<ul style="list-style-type: none"> Submit copy of the payment of utility bills (electricity AND gas, but if it is an all-electric home, submit just the electricity bills) made on the <u>same month</u> under different names. Submit a copy of the house's blueprint in addition to the item described above.

(9) Facilities with exception · Special case facilities · Facilities transferred to private ownership

Exception	KODOMOEN where enrollment requirements are imposed to 4 and 5-year old class	Wakamiya, Iino
Special case	KODOMOEN where enrollment requirements are not imposed to 3-year old class	Facilities locate in Obara, Asuke, Shimoyama, Asahi, Inabu area Following facilities: Obata, Kamitakimi, Tosei, Toyomatsu, Nakagane, Higashi Hirose, Hikari, Kise, Mitsukuri
Facilities transferred to private ownership	YOUHO RENKEIGATA NINTEI KODOMOEN (former KODOMOEN type) where enrollment requirements are not impose to 3-year old class	Following facilities: Ryujin, Unebe, Tsutsumi, Sueno, Takemura, Takane

5 Enrollment From The Beginning of The School Year / Steps for Enrollment

(1) Enrollment from the beginning of the school year

In Japan, the school year starts in April.

i) Application

Please check the October edition of Newsletter KOHO Toyota to get information on application procedures.

The application has two phases (1st phase and 2nd phase).

ii) Working starting date

Children in need of childcare services, whose parents will start working, etc. by Thursday, May 9, are qualified to apply for enrollment from the beginning of the school year if they can start adaptation period in April. Read about adaptation period on item 23 (6), p. 25.

iii) Other

Should any change occur in the content of document submitted at the time of enrollment application, please make sure to notify the Nursery School and Kindergarten Management Division [HOIKU-KA] or childcare facility. If, after a vacancy is granted, it is found out that you no longer meet enrollment requirements, the offer may be revoked.

List of childcare facilities where screening for enrollment was performed in the past school year is published on the City's website for reference.

Enrollment application form for 3-5 y/o class in the YOUHO RENKEIGATA NINTEI KODOMOEN (former kindergarten) and private kindergartens is scheduled to be available from September at respective facility. For further details, please contact your desired facility directly.

(2) Age accepted for enrollment from the beginning of SY 2024 (R6)

Mizuho, Wakaba, Nursery House	Children born by December 31, 2023	From 4 mos. old
Iino	Children born by November 30, 2023	From 5 mos. old
Other facilities that accept infants	Children born by October 31, 2023	From 6 mos. old

Children born after the dates above will have to apply for mid-term enrollment.

(3) Childcare facilities with 5 or fewer enrolled children

We will consider suspending enrollment for childcare facilities where the number of children applied for the SY 2024 is 5 or less as a result of the first phase application. If such a situation arises, guardians who have applied for these facilities in question will be contacted individually.

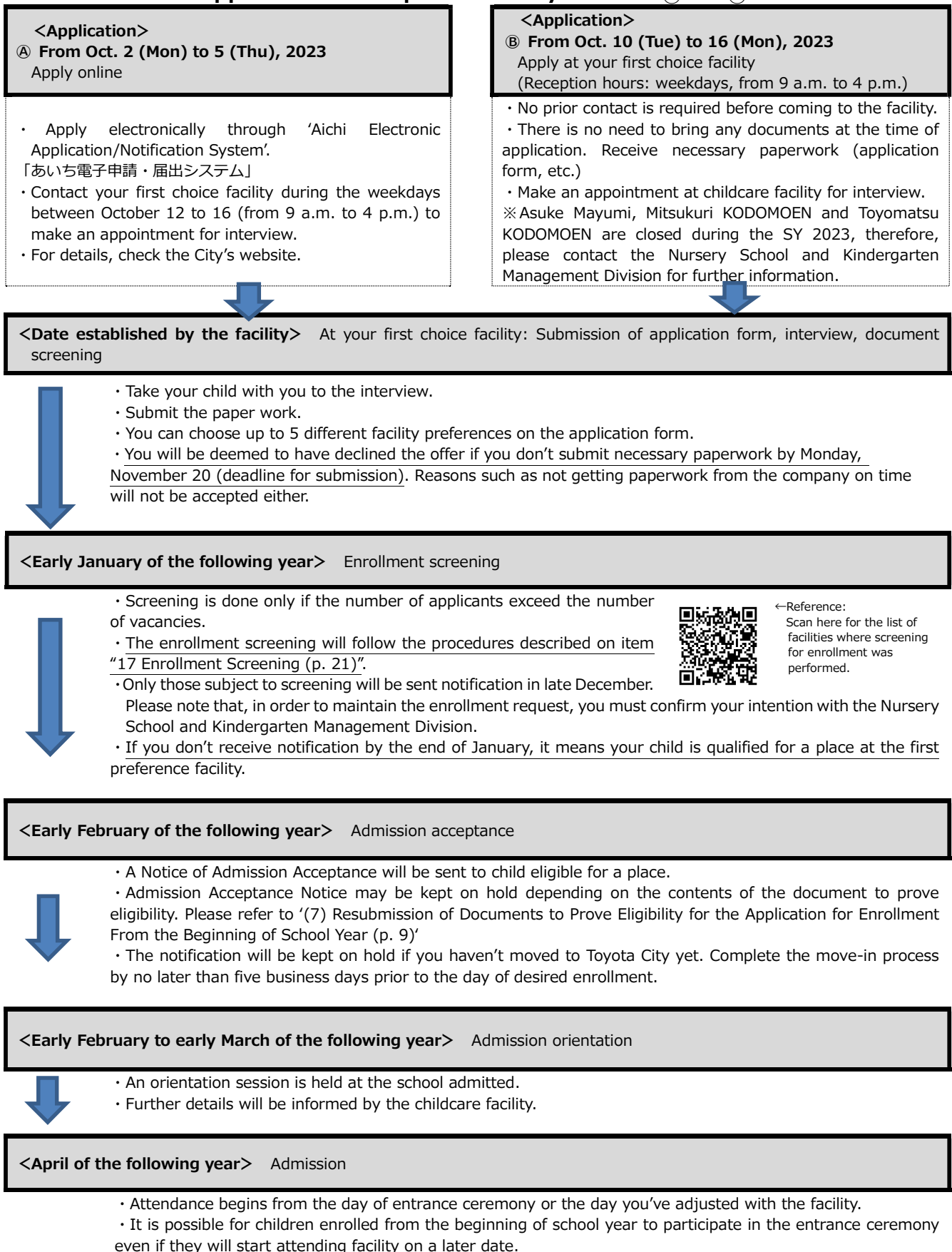
(4) Precautions to take at the time of application

- It is not possible to file application in the first phase if you are applying as an unpaid family employee [KAZOKU JUGYOSHA] or a jobseeker.
Please wait for the second phase to open to apply.
- Application for new enrollment during parental leave at school age that requires enrollment eligibility is not possible.
- Applications are not processed on a first-come, first-served basis.
In addition, priority is not given based on the method of application.
- Be sure to make a copy of the documents to be submitted at the time of application for enrollment (such as documents to prove the enrollment eligibility) before submitting them, and keep them with you. You may need them after the enrollment.

(5) First phase application

Those looking for job are not allowed to file application in the first phase. Please wait for the second phase to open to apply, unless it has already been defined that work will start by Thursday, May 9 and the applicant is able to submit documents to prove eligibility by Monday, November 20. ※It is not possible to file application as an unpaid family employee [KAZOKU JUGYOSHA] or a jobseeker

Application is accepted either by method A or B

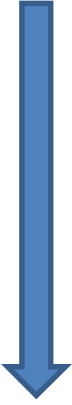


(6) Second phase application

1 The child will be accepted in the childcare facility only if there is a vacancy available after the first phase applicants have all been accommodated.

2 As a general rule, those who submit second phase application will be able to start attending after the date of entrance ceremony.

<From January 9 (Tue) to 16 (Tue), 2023> Apply at the Nursery School and Kindergarten Management Division [HOIKU-KA] or through mail



- Submit registration form to request admission and necessary documentation of the persons living together (father and mother, etc.) to prove enrollment eligibility.
- You can get the form beforehand by downloading from the website of the Toyota City or picking up at the Nursery School and Kindergarten Management Division.
- In case you want to change your first facility preference selected in the first phase, submit application in the second phase.
- If you submit second phase application, your first phase application will be dropped.
- The application by mail must reach us no later than Tuesday, January 16.
- In case the number of applicants exceeds the number of vacancies, enrollment adjustment will follow the procedures described on item "17 Enrollment Screening (p. 21)".
- The first day of application usually gets crowded. Please be advised that your waiting time could be extensive.
- For those residing abroad as of Tuesday, January 9, an electronic application can be filed. For further information, please visit the city's website.

<Mid- Feb.> Vacancy Offer Notice

- Classes are formed according to the application submitted in the first phase. Applicants of the second phase will be contacted when there is vacancy in the class.
- Proceed according to the instructions described on the 'Vacancy Offer Notice' that will be sent at your home address.

(7) Resubmission of Documents to Prove Eligibility for the Application for Enrollment From the Beginning of School Year

In the following cases, if a new document to prove eligibility is not submitted again after an offer of vacancy is made, admission will not be accepted, so please be careful.

If you secure a vacancy during parental leave assuming that you can return to work as soon as the admission to a facility is accepted	Confirm the date of return from parental leave and submit a new Certificate of Employment to the childcare facility with a new period of parental leave stated on it.
If the 'period' or 'graduation date' is set before the admission date on the Certificate of Illness/Disability, Certificate of Nursing/Caregiving, Certificate of Enrollment, or Certificate of School Commuter Status	Submit to the childcare facility a document to prove eligibility with a new period or graduation date set after the admission date.

(8) Date of admission

The first day of adaptation period will be the date of admission.

As for the adaptation period program, please refer to the "23 Frequently Asked Questions (6), on p. 26"

Please inform the childcare facility if a change in the date of admission becomes necessary due to the confirmation of the employment start date or the date of returning to work from parental leave. The date of admission may be changed by Friday, March 29.

(9) Request

Some parents/guardians decide to withdraw their child from childcare facility after receiving admission confirmation. To refrain from any action that may lead to inconvenience to others on the waiting list, please carefully consider the necessity of enrolling your child before applying.

6 Mid-Term Enrollment / Steps for Enrollment

(1) Mid-term enrollment

Mid-term enrollment refers to the enrollment on or after May 1st.

i) Application period

From the 15th until the last business day of two months prior to the desired enrollment month. (except to Saturday, Sunday or National Holiday)

ii) Possible enrollment date

For parents working outside: the adaptation program allows parents to enroll their child 5 weekdays prior to the scheduled work start date, but it can't begin in the month previous to the enrollment month. (For example, a child enrolling in May cannot start adaptation program in April)

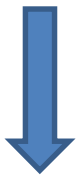
iii) Other

Should any change occur in the content of document submitted at the time of enrollment application, please make sure to notify the Nursery School and Kindergarten Management Division [HOIKU-KA] or childcare facility. If, after a vacancy is granted, it is found out that you no longer meet enrollment requirements, the offer may be revoked.

Please inquire directly at respective facility for information on application for children in the 3 to 5 years old class at YOUHO RENKEIGATA NINTEIKODOMOEN (former kindergarten type), and private kindergartens.

(2) Application for mid-term enrollment

<From the 15th until the last business day, two months prior to the desired enrollment month> Submit application at Nursery School and Kindergarten Management Division [HOIKU-KA], etc. or by mail



- Submit registration form to request admission and necessary documentation of the persons living together to prove enrollment eligibility.
- The form can be downloaded from the city's website or obtained at Nursery School and Kindergarten Management Division, etc.
- The application by mail must reach us no later than the City Hall's last business day of two months prior to the desired enrollment month.

<In the beginning of every month> Enrollment screening



- If the number of applicants exceeds the number of vacancies, there will be document screening process in the beginning of the month. When space becomes available, the applicants will be placed by order of necessity.

<If there is no vacancy> Waiting list



- The applicant must wait until there is a vacancy.
- Application for mid-term enrollment is valid until the end of the school year.

<When a vacancy becomes available> Vacancy Offer Notice



- Only applicants who have been granted place will be notified around the 15th of the month previous to the month of admission.
- Admission Pending Notification [NYUSHO HORYU TSUCHI] will be sent only to parental leavers who wish to receive it.

<By the due date determined by the Nursery School & Kindergarten Management Division> Call the facility described on the Notice to confirm interest



- Parent/guardian must call the facility to let them know of the decision (to enroll or decline) by the due date specified on the Notice.
- Make an appointment for interview if you decide to enroll your child.

<By the due date determined by the facility> Submission of the documents to the facility, interview and document verification

- Take your child with you to the interview.
- Submit all the necessary documents.
- Enrollment will be assured when the applicant completes all admission requirements.

(3) Things to remember when applying

• Be sure to make a copy of the documents to be submitted at the time of application for enrollment (such as the Admission Request Form and documents to prove the enrollment eligibility) before submitting them, and keep them with you. You may need them after the enrollment.

- New application during parental leave at school age that requires eligibility is not possible.
- Applications are not processed on a first-come, first-served basis.

In addition, priority is not given based on the method of application.

• Application for mid-term enrollment can be submitted at the Nursery School and Kindergarten Management Division [HOIKU-KA] or at respective municipal branch offices, as shown below.

Nursery School and Kindergarten Management Division	Accepts application for all childcare facilities
Municipal branch offices: Fujioka, Obara, Asahi, Shimoyama, Asuke, Inabu	Application is accepted at the branch office of the district where childcare facility is located ※E.g.: If your first choice is Okusa (located in Obara area), your second choice is Kise (located in Fujioka area), and your third choice is Koshido (located in the Toyota area), you can submit application either in Obara branch office, Fujioka branch office or Nursery School and Kindergarten Management Division.

In case you decline an offer of a space, you will be removed from all other waiting lists.

New applications are not accepted outside the application period.

However, in case the child is already on the waiting list, the request to change your preferred childcare facility or the submission of documents to prove eligibility is accepted outside the application period. The content received outside the application period will be reflected from the enrollment adjustment two months after the month of submission.

(4) Resubmission of the documents to prove eligibility for mid-term enrollment application

Submit again the documentation to prove eligibility to enroll, in the following cases. Note that admission cannot be accepted if documents are not received.

If you are on childcare leave and are just waiting for a place to open so that you can return to work	Confirm the date of return from parental leave and submit the Certificate of Employment with the corrected childcare leave period at the time of interview.
If a fixed period of employment is stated on the Certificate of Employment, etc.	Submit a new Employment Certificate at the time of interview even if you have plans to continue working at same place. ·If the employment period expires BEFORE the admission: Submit an Employment Certificate with a new employment period stated on it at the time of interview. ·If the employment period expires AFTER the admission: Submit a document to prove eligibility after the enrollment.
If you have submitted an Employment Certificate showing that you are planning to work as a proof of eligibility	In order to verify the actual working conditions, submit again the document to prove eligibility after the admission.
If 'Period' or 'Graduation date' is specified on the Certificate of Illness/Disability, Certificate of Nursing/Caregiving, Certificate of Enrollment, or Certificate of School Commuter Status	·If the period expires BEFORE the admission: Submit a document to prove eligibility with a new period stated on it at the time of interview. ·If the period expires AFTER the admission: Submit a document to prove eligibility after the enrollment.

(5) Enrollment application for subsequent school year

Children enrolled by the end of October who wish to continue attending the facility in the subsequent school year	In October, the facility where your child is enrolled will hand out the Survey on Enrollment. Follow its instructions and take necessary steps to continue attending childcare facility.
Children not admitted by the end of October, or those who wish to change facilities from the following school year	Check the October edition of Newsletter Koho Toyota and submit enrollment application at your first preference childcare facility or apply online.

7 Fees

(1) Types of childcare fee

Childcare hours are composed of the following 4 types.

[A] Basic care hours	from 8:30 a.m. to 3:00 p.m. (Monday to Friday)
[B] Early-morning	Some facilities offer these services, but the content differ from one facility to another. For details, please check on the list of facilities on "24 List of Childcare Facilities (pp.31 and 34)".
[C] Extended hours	
[D] Saturday care	

7:30	8:30	15:00	16:00	17:00	18:00	19:00
Early morning care [B] Monthly fee 1,000 yen ←	Basic care hours [A] (Weekdays: Monday to Friday) The monthly fee is based on inhabitant tax per income levy, among other factors		Extended hours [C] Monthly fee (Until 4:00 p.m.) 1,000 yen → (Until 5:00 p.m.) 2,000 yen → → (Until 6:00 p.m.) 3,000 yen → → → (Until 7:00 p.m.) 4,000 yen → → → →			
	Saturday care (Basic care hours on Saturday) [D] ※Some facilities run only until noon Monthly fee is 1,600 yen (800 yen, if the facility offers half-day care program)					

※The amount described is for children in the 0 to 2-year old class. The childcare fee for children in the 3 to 5-year old class is free of charge.

(2) [A] Basic care fee

The basic care fee is the fee charged for the childcare services provided between the hours of 8:30 a.m. and 3:00 p.m., Monday through Friday.

It is determined based on household classification, inhabitant tax per income levy, among other facts. However, except for adjusted deduction, the tax break for 'Special Deduction for Housing Loans and Other Similar Liabilities' or FURUSATO Tax (tax deductible donation system) will not be considered.

As for the YOUHO RENKEIGATA NINTEI KODOMOEN, Small Scale Childcare Services, and Employer-Provided Childcare Services, there may be an additional charge (facility maintenance, educational expenses, etc.) which is excluded from the free public preschool education program. Please inquire directly at respective facilities for the details.

Bracket	Inhabitant tax per income levy	0-2 y/o class	3-5 y/o class
A	Families under Public Assistance	No charge	No charge
B01 · B91	Inhabitant tax exempt families		
C01 · C91	Less than 48,600 yen		
C02 · C92	Less than 57,700 yen		
C03 · C93	Less than 77,101 yen		
D01	Less than 97,000 yen	12,000 yen	
D02	Less than 169,000 yen	15,000 yen	
D03	Less than 301,000 yen	32,000 yen	
D04	301,000 or over	37,000 yen	

(3) [B~D] Early-morning · Extended hours · Saturday Child Care Fee (Hereinafter called 'Extended Care, etc.')

Extended Care, etc. are offered to meet the varied working schedules of the parents, so families that are able to take care of their children at home can only apply for basic hours care.

i) Non-eligible situations

The Extended Care, etc. cannot be used if the child can be taken care of at home.

※Please refer to "11 Days When the Child Can Attend Childcare Facility According to Each Enrollment Requirement (p. 17)" for further details.

ii) Documents to be submitted at childcare facility

- Application Form to Request Extended Care, etc. and Spring Vacation Child Care Service, etc. (available at childcare facilities)
- Document to prove the need for Extended Care, etc. (such as Certificate of Employment, etc.)

iii) Request for Extended Care, etc.

Request, alteration or cancellation form for Extended Care, etc. must be submitted **to the childcare facility** by the 25th of the month previous to the month in question. As a general rule, forms are not accepted after the deadline so please pay careful attention.

(iii) Early-morning · Extended hours · Saturday care fee

	0-2 y/o class (For those in the bracket D)	•0-2 y/o class (For those in the bracket A to C) •3-5 y/o class
【B】 Early-morning care fee	1,000 yen per month is added to the basic care fee ※For facilities that offer early-morning care from 8:00 a.m. to 8:30 a.m., it will be added 500 yen per month.	No charge
【C】 Extended hours fee	1,000 yen per month is added to the basic care fee for each hour extended	
【D】 Saturday care fee	1,600 yen per month is added to the basic care fee for facilities that offer Saturday care from 8:30 a.m. to 3:00 p.m. (For facilities that offer Saturday care from 8:30 a.m. to noon will be added 800 yen per month)	

v) Other

Children in the 3, 4 and 5 years old class who fall into the category of No Child Care Need (Category 1) cannot use Extended Care, etc. at YOUHO RENKEIGATA NINTEI KODOMOEN.

However, these facilities may offer other programs or services that you can use, so please inquire directly with respective facility.

In order to properly manage the use of Extended Care, etc., the childcare facility may ask you to present timecard and other documents.

8 Calculation of Basic Care Hour Fee

(1) Calculation of basic care hour fee

The calculation of basic care hour fee is based on the inhabitant tax amount of the following persons:

i) Father	
ii) Mother	
iii) Main earner	If both parents are municipal tax-exempted, consider the highest municipal tax per income levy of the person living together who is either a lineal relative (grandparents, etc.) or a high school-aged sibling or older.

Note that inhabitant tax amount of either married parents living apart, or unmarried parents living together will also be considered.

(2) How to Determine Your Basic Care Fee Bracket

Sum up the Inhabitant tax (per income levy) of all the persons whose tax rate has to be considered. See the bracket where you fall into in '7 (2) [A] Basic care fee' to find out the basic care fee.

(3) Reduction on Child Care Fee for Multiple Children Families

※This reduction applies only to the category D as the childcare fee for the categories A to C are free of charge

The amount of discount given depends on how many big brothers and big sisters the enrolled child has and on the category to which the family belongs.

[Sibling Discount Policy · How to count the order of siblings]

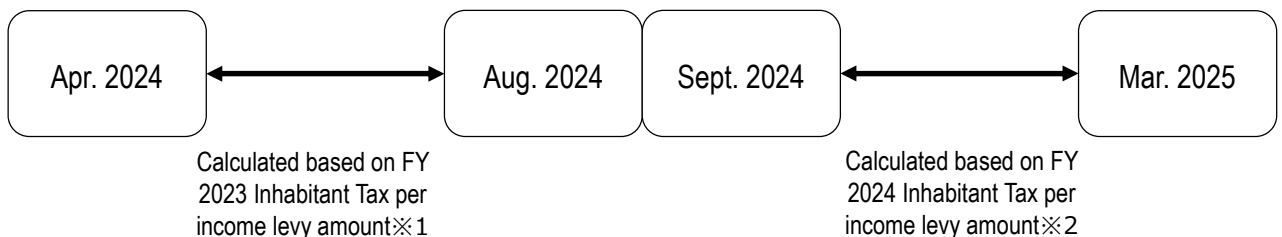
The order of the child must be counted including all older brothers and sister that the child has who share the same livelihood. If they live together they are considered to be sharing the same livelihood, but the same doesn't apply when they live apart and are working, married or living abroad. Submit an extra form in case the applicant child has an older brother or sister who lives separately and shares the same livelihood.

[Reduction on Child Care Fee for Multiple Children Families: Children in the 0-2 y/o class]

	Bracket	Basic care fee	Fee for Extended Care, etc.
First child	D01 to D04	No discount	No discount
Second child	D01 to D04	50% discount	50% discount
Third and subsequent child	D01 to D04	¥0	¥0

(4) Recalculation of the basic childcare fee

The childcare fee calculation is revised every year in September, to more accurately reflect the most recent tax information. Therefore, fee is subject to change from the September childcare fee.



※1 The taxation of Inhabitant Tax per income levy of FY 2023 is based on income of January 1, 2022 to December 31, 2022.

※2 The taxation of Inhabitant Tax per income levy of FY 2024 is based on income of January 1, 2023 to December 31, 2023.

9 Payment of Childcare Fees

Please make payment by automatic bank transfer.

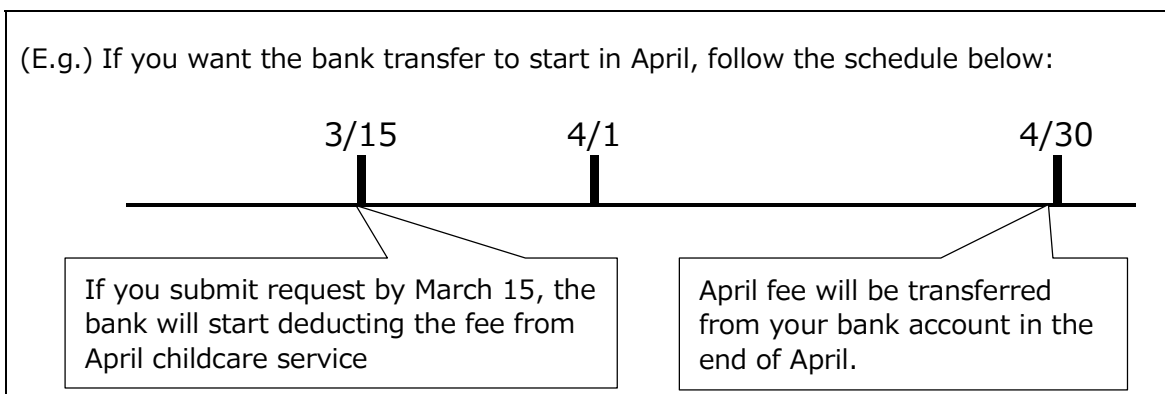
(1) How to request automatic bank transfer

Fill out the 'Request Form for Payment of Toyota City Municipal Tax and Other Expenses by Bank Transfer or Automatic Payment' [TOYOTA-SHI SHIZEI NADO YOKIN KOZA FURIKAE IRAI · JIDO HARAIKOMI MOSHIKOMISHO] handed over at the time of admission and submit it to the bank or Post Office where you will request automatic transfer.

Follow the instructions of the facility for submission of the request form if enrollment is from the beginning of school year. The deadline for request is the 15th of every month and the bank transfer service will begin the following month.

(2) Bank transfer date

Childcare fees are deducted from bank account at the end of the month for that month's childcare service (except for December, when childcare fee is deducted on the 25th). If that day falls on a weekend or banking holiday, the transfer will take place on the next business day.



(3) Other

Childcare fees at YOUHO RENKEIGATA NINTEI KODOMOEN, Small Scale Childcare Services, and Employer-Provided Childcare Services are collected at respective childcare facilities. For details, please contact each facility.

10 Child Care During Spring and Summer Vacation

Child care during spring and summer vacation (hereinafter called 'Spring Vacation Childcare, etc.') is available to meet the working schedule of the parents (with exception of some KODOMOEN, etc.).

(1) Cases when this service cannot be used

Families that are able to take care of their children at home cannot apply for this service.

※Please refer to "11 Days When the Child Can Attend Childcare Facility According to Each Enrollment Requirement (p. 17)" for further details.

(2) Documents to be submitted at childcare facility

- Application Form to Request Extended Care, etc. and Spring Vacation Childcare, etc. Service. (available at childcare facilities)
- Document to prove qualification to use the service (such as Certificate of Employment, etc.)

(3) Application

A survey will be conducted beforehand to find out about your needs for child care during vacation. Submit application form to request, change or cancel childcare services during spring and summer vacations **at respective facility** by the 25th of the month previous to the month of use. As a general rule, changes are not accepted after the deadline has passed.

(4) Basic care fee in case your child does NOT use childcare services during the Spring Vacation Childcare, etc.

Vacation	Period of NO attendance	Basic care fee for respective month	
Spring	From the day after the graduation ceremony* until March 31	March	Basic care fee ×16/25
	From April 1 until the day before the entrance ceremony*	April	Basic care fee ×16/25
Summer	July 21 to 31	July	Basic care fee ×16/25
	August 1 to 31	August	¥0

※The date of graduation and entrance ceremony at non-public childcare facilities may differ from one another, but the fee will be calculated in accordance with the graduation and entrance ceremony dates at public childcare facility. For further details, please contact the facility.

(5) Other

Children in the 3, 4 and 5 years old class who fall into the category of No Child Care Need (Category 1) cannot use childcare service during spring and summer vacation at YOUHO RENKEIGATA NINTEI KODOMOEN.

However, these facilities may offer other programs or services that you can use, so please inquire directly with respective facility.

11 Days When the Child Can Attend Childcare Facility According to Each Enrollment Requirement

The **days the child can attend** according to each enrollment requirement are as follows. Talk to the childcare facility about it and submit Application Form to Request Extended Care, etc. and Spring Vacation Childcare, etc.

Families that are able to take care of their children at home cannot apply for Extended Care, etc. and Spring Vacation Childcare, etc.

Class	Reason for needing childcare service (Parent status)		Days the child can attend	
			Basic childcare hours	Extended Care, etc. and Spring Vacation Childcare, etc.
1	No requirements		It can be used on weekdays: Monday to Friday	Not possible to use ※1
2・3	A	Work Full-time employee [SEISHAIN] Part-time employee [PATO or ARUBAITO] Dispatched employee [HAKEN SHAIN] Contracted worker [KEIYAKU SHAIN] Fiscal year appointed employee [KAIKEI NENDO NINYO SHOKUIN] Non-full-time [HIJOKIN]・Temporary staff [RINJI SHOKUIN] Outsourcing employee [GYOMU ITAKU] Self-employed [JIEIGYO NUSHI] ・Full-time family employee [JIEIGYO SENJUSHA] Piece work at home [NAISHOKU] ※ Enrollment of a child in the 0 to 2 years old class will not be approved under this category	It can be used on weekdays: Monday to Friday You can only use basic childcare hours on days when you are not working due to paid leave or parental leave, etc., or days when working hours are short.	It can only be used on days when you are working The service is not available on days when you are not working such as on paid leave, etc. ※2
				In principle, not possible to use
	B	Childbirth		Spring Vacation Childcare, etc. can be used. In principle, Extended Care, etc. can NOT be used. However, the service will be available depending on the mother's physical condition or other family circumstances.
	C	Illness Disability		It can be used only on days when childcare is necessary due to illness or disability
	D	Taking care of ill or injured family member Looking after an aged relative		It can be used only on days when childcare is necessary due to nursing or caregiving
	E	School attendance		It can be used only on school days (If you are taking correspondence course, only on days you are studying)
	F	Accompany child to and from school		It can be used only on days when there is the need to accompany the child to and from school or facility
	G	Job searching		In principle, it can NOT be used unless it is necessary for job-hunting activities.
		Disaster	It can be used only on days when home restoration is executed	

※1 Some YOUHO RENKEIGATA NINTEI KODOMOEN may offer programs or childcare services that you can use.

※2 Child whose parent is under parental leave can NOT use Extended Care, etc. and Spring Vacation Childcare, etc.

12 School Meal and Other Fees

(1) Meal for children in the 0 to 2 years old class

The meals served are prepared at respective childcare facility.

(2) Meal for children in the 3 to 5 years old class

The meals served are prepared at Toyota City School Lunch Centers.

(3) Meal fee (Only for 3 to 5-year old class children)

Meal fee will cost approximately ¥4,000 per month (¥210/meal) and there will be an explanation separately about the payment method by the school.

The change in the bracket may result in the change of paid or free status.

In addition, please be aware that meal costs are subject to revision.

Bracket	0-2 y/o class	3-5 y/o class
Third and subsequent child in the brackets A, B, C and D※	Included in the childcare fee	Free
First and second child in the bracket D	Included in the childcare fee	Charged

※Those in the bracket D: Count only siblings in the third grade elementary school and younger to determine the third and subsequent child.

(4) Meal during spring and summer vacation and around the Year-End and New Year Holidays

In principal, meal will be served. However, children in the 3 to 5 years old class may be asked to bring their own lunch box when School Lunch Center is closed or if the number of child requiring childcare service is less than 10.

(5) Other information

- Food allergy is managed according to the doctor's diagnosis. Please contact the childcare facility for details.
- In some cases, your child may be asked to bring his/her own lunch box on event days or out-of-school activities.

13 Other Fees (Monthly Expenses Other Than Childcare Fee and School Meal)

(1) Parents and Teachers Association (PTA) fee

Whether the facility has a PTA or not and the content of their activities vary from facility to facility. For most childcare facilities, the membership fee is about 500 yen.

(2) Other fees and expenses

There may be fees for picture books, field trips, etc.

Each childcare facility has its own program, so please contact them directly for more details.

14 Childcare Fee in Arrears

Each month's fee must be paid by its due date.

The following is an alternative way to deal with unpaid fees.

(1) Late Fee

Late fee will be added to the amount you owe if you don't pay on time.

The details are written on the back of the reminder bill sent to those whose payment is in arrears.

[Payments that are subject to late fee]

Unpaid basic care fee and fee for Extended Care, etc. (Does not include meal fee)

(2) Collecting from Child Allowance

Based on the Child Allowance Act, the Child Allowance can be appropriated to pay the childcare fee only in case childcare fee remains unpaid for a certain period.

A written agreement in advance is required to make the payment possible through this scheme, thus all parents are asked to fill out the field 'Written Agreement on Collection of KODOMOEN Fee from Child Allowance' on the enrollment application form.

[Fees that can be paid from appropriation]

Following unpaid fees: basic care, Extended Care, etc. and meal.

[Be careful of the following]

Depending on the unpaid amount of childcare fee, the Child Allowance paid to the child's siblings may also be appropriated to pay off the debt. Unpaid childcare fee is subtracted from the Child Allowance, and the difference, when there is any, will be paid to you.

(3) The Delinquent Debt Collection Operations Will Be Entrusted to the Debt Collection Division

If no payment is made after several reminders, the Debt Collection Division [SAIKEN KANRI-KA] at the City Hall, based on the Local Government Act and the Local Government Act Enforcement Ordinance, will send a demand letter or take legal actions to recover the unpaid fees without prior notice.

[Fees that will be collected by the Debt Collection Division in the event payment becomes overdue]

Unpaid basic care fee and fee for Extended Care, etc.

(4) Admission Acceptance

If childcare fee or other fees remain unpaid (including unpaid fee of a sibling already graduated), your child may not be accepted in the facility. If this is your case, please contact the Nursery School and Kindergarten Management Division immediately and make payment as quickly as possible.

15 Closing Days

(1) Closing days

Sundays, National holidays, Year-End New Year holidays (December 29 to January 3 of the following year).

However, some facilities do not operate on Saturdays, during summer vacation period (from July 21 to August 31) or during spring vacation period (from the day after the graduation ceremony until the day before the entrance ceremony) either.

(2) Facilities that offer Saturday child care

Facilities that offer Saturday child care may close if there are no children on schedule.

(3) Other

There are days of no attendance for children in the 3, 4 and 5 years old class who fall into the category of No Child Care Need (Category 1) at YOUHO RENKEIGATA NINTEI KODOMOEN. Please inquire directly with respective facility.

16 Class Capacity

(1) Class capacity

In order to provide good quality service to each child, the facility establishes the number of children per classroom (maximum number of children per teacher) as follows.

When group activity increases, in children over 3 years, an additional staff will be allocated according to the needs.

The number of classes will be determined based on the number of applicants in the 1st phase.

Class	Baby class	1-2 y/o class	3 y/o class	4 y/o class	5 y/o class
	3 children	5 children	15 children	28 children	30 children
Child-staff ratio			As a general rule, one additional child care provider will be allocated for every three children requiring special attention		

(2) Assistant Child Care Provider

i) Role

There are children who are able to join a group activity on their own but there will be activities where they may need a helping hand. The main role of an assistant child care provider is to provide the support necessary for enhancing the children's integration.

ii) Placement

In Toyota City, an assistant child care provider is allocated when it is deemed necessary to have someone to help children requiring various types of care. It does not limit to children with disabilities.

※Assistant child care provider will be available roughly between 9:00 a.m. and 3:00 p.m.

17 Enrollment Screening

(1) Enrollment priority

i) General rule

If the number of applicants exceeds the number of places available, an enrollment adjustment will take place.

Enrollment from the beginning of school year: The enrollment will be adjusted according to the screening standards shown in Table 1 and 2 in the order of your childcare facility choice.

Mid-term enrollment: The enrollment will be adjusted according to the screening standards shown in Table 1 and 2.

※Children who present documents to prove eligibility have higher priority over those who don't present them.

ii) Exception

For children in the 3, 4 and 5 years old class at Ryujin, Unebe, Tsutsumi, Sueno, Takemura and Takane KODOMOEN, enrollment priority is given in the following order:

① Sibling is enrolled in the first preference facility (However, exclude the sibling currently enrolled in the 5-year old class, if the enrollment application is from the beginning of school year.)

② Reside within the elementary school district

Ryujin KODOMOEN	Yamanote, Takemura or Tsuchihashi Elementary School	Sueno KODOMOEN	Sueno Elementary School
Unebe KODOMOEN	Unebe Elementary School	Takemura KODOMOEN	Takemura Elementary School
Tsutsumi KODOMOEN	Tsutsumi Elementary School	Takane KODOMOEN	Takane Elementary School

③ Reside outside the elementary school district

If the number of applicants exceeds the number of places available, enrollment will be adjusted according to the screening standards shown in Table 1 and 2.

Please make sure to submit the documents to prove eligibility for Education and Childcare Service Benefit.

[Appended Table 1 Screening standards] (No enrollment requirements)

Classification	Description	Index	Points
Elementary school district	The KODOMOEN, etc, is located within the elementary school district of the applicant's residence. If there is no KODOMOEN, etc. in the elementary school district, the nearest facility from the applicant's residence.	5	
Sibling's enrollment status	Siblings are enrolled in the first preference facility as of the reference date ^{※1} . However, exclude the sibling currently enrolled in the 5-year old class, if the application is for the enrollment from the beginning of school year or mid-term enrollment from May.	7	
	Siblings apply at the same time and have the same childcare facility as their first preference facility.	5	
	The applicant child has preschool-age siblings born of multiple birth (e.g. twins, triplets, etc.) as of the desired date of enrollment.	10	
Household situation	Household under Public Assistance	10	
	Household comprised SOLELY of a single parent and dependent child(ren)	10	
	Household comprised of a single parent and dependent child(ren)	5	
Special circumstances	When the Mayor deems necessary to specially make adjustment from the perspective of child welfare	Case-by-case basis	

points

※1 Reference date

Enrollment from the beginning of school year (first phase): Deadline to submit application documents

Enrollment from the beginning of school year (second phase) and mid-term enrollment: Application reception date

[Appended Table 2 Screening standards] (Enrollment requirement is imposed)

Classification		Description ※育児短時間勤務の記載がある場合はその時間	Index	Father	Mother
① Basic index points	A Work	Full-time employee	160 hours or more per month	40	
		Part-time employee	At least 140 hours but less than 160 hour per month	36	
		Dispatched employee	At least 120 hours but less than 140 hours per month	34	
		Contracted worker	At least 100 hours but less than 120 hours per month	32	
		Fiscal year appointed employee	At least 80 hours but less than 100 hours per month	30	
		Non-full-time ・ Temporary staff	At least 60 hours but less than 80 hours per month	28	
		Outsourcing employee			
		Self-employed (Documents are attached) ※1			
		Full-time family employee (Documents are attached)			
		Self-employed (Documents are not attached)	60 hours or more per month	20	
Full-time family employee (Documents are not attached)					
Unpaid family employee (Unsalaries)	60 hours or more per month (Not possible to file application in the 1 st phase)	10			
Piece work at home [NAISHOKU]	Has the work record※2	140 hours or more per month	36		
		At least 60 hours but less than 140 hours per month	20		
	No work record	At least 60 hours per month			
B Childbirth	(Expected date of birth 令和 Reiwa 年(Y) 月(M))	40			
C Illness・Disability	Taking care of the child is not possible due to hospitalization	40			
	Impossible even for a short time OR have the booklet※3	36			
	Other	28			
D Caregiving・Nursing care	Needs constant care	36			
	May require nursing care	28			
E School attendance	140 hours or more per month	36			
F Accompany child to and from school	At least 60 hours but less than 140 hours per month	20			
G Job searching	Seeking employment or planning to seek employment (Not possible to file application in the 1 st phase)	10			
Disaster	Restoration of residence, etc.	40			
For A, D, E cases	Employment situation, etc.	Three months have passed since the date of work commencement as of the certification date	4		
	(Scheduled) employment period	Not working (or studying) as of the certification date	-6		
			Subtotal	①	
			Enter the one with the lowest score between the father and the mother→		
② Additional index	Sibling's enrollment status	Siblings are enrolled in the first preference facility as of the reference date※4. However, exclude the sibling currently enrolled in the 5-year old class, if the application is for the enrollment from the beginning of school year or mid-term enrollment from May. No points will be added for 'Unpaid Family Employee' or those in the job searching category.	7		
		Siblings apply at the same time for the same facility selected as their first choice. In addition, no points will be added for 'Unpaid Family Employee' or those in the job searching category.	5		
		The applicant child has preschool-age siblings born of multiple birth (e.g. twins, triplets, etc.) as of the desired date of enrollment	10		
	Household circumstances	Household under Public Assistance	10		
		Household comprised SOLELY of a single parent and dependent child(ren)	10		
		Household comprised of a single parent and dependent child(ren)	5		
Graduating child	Children who will graduate from a branch nursery school (Dai 2 Ibobara, Dai 2 Seisho, Dai 2 Wakaba) that accepts children up to 2 years old and desire to continue attending the main nursery school (Ibobara, Seisho, Wakaba) from April	20			
			Subtotal	②	
③ Other	Childcare teacher	Childcare and kindergarten teacher who works or plans to work at KODOMOEN, etc. (Include all daycare centers, etc. If work is outside the city, there will be coordination with the concerned city). ※88 points regardless of the points accumulated in ①②. No points will be added if one of the guardians is an 'Unpaid Family Employee' or is in the job searching category.	88		
	Continued enrollment	Children enrolled in November who wish to continue attending the same childcare facility in the following school year (Only for enrollment from the beginning of the school year). ※77 points regardless of the points accumulated in ★①②	77		
	Special circumstances	When the Mayor deems necessary to specially make adjustment from the perspective of child welfare	Case-by-case basis		
Verification box		Person who did calculation	Person who did verification	① + ② (or ③) Pts	

※1 Self-employed・ Full-time family employee: Final Tax Return of the previous year or Notification of Business Opening; Those working in the agriculture/farming sector and is self-employed ・ full-time family employee: Basic Agricultural Farm Ledger, in addition to the documents mentioned on the left.

※2 Statement of income of 504,000 yen or more for the previous year

※3 Mental: Mentally disabled person's welfare booklet; Intellectual: Intellectually disabled person's identification booklet (Level A・B); Physical: Physically disabled person's identification booklet (Level 1・2・3)

※4 Reference date Enrollment from the beginning of school year (first phase): Deadline to submit application documents

Enrollment from the beginning of school year (second phase) and mid-term enrollment: Application reception date

1 8 Prolongation of Attendance During Childcare Leave

Children attending a childcare facility where enrollment requirement is imposed, and whose parent takes parental leave for another child, can stay admitted and use only the basic care hours (with the exception of Childcare Service During the Spring and Summer Vacation) if:

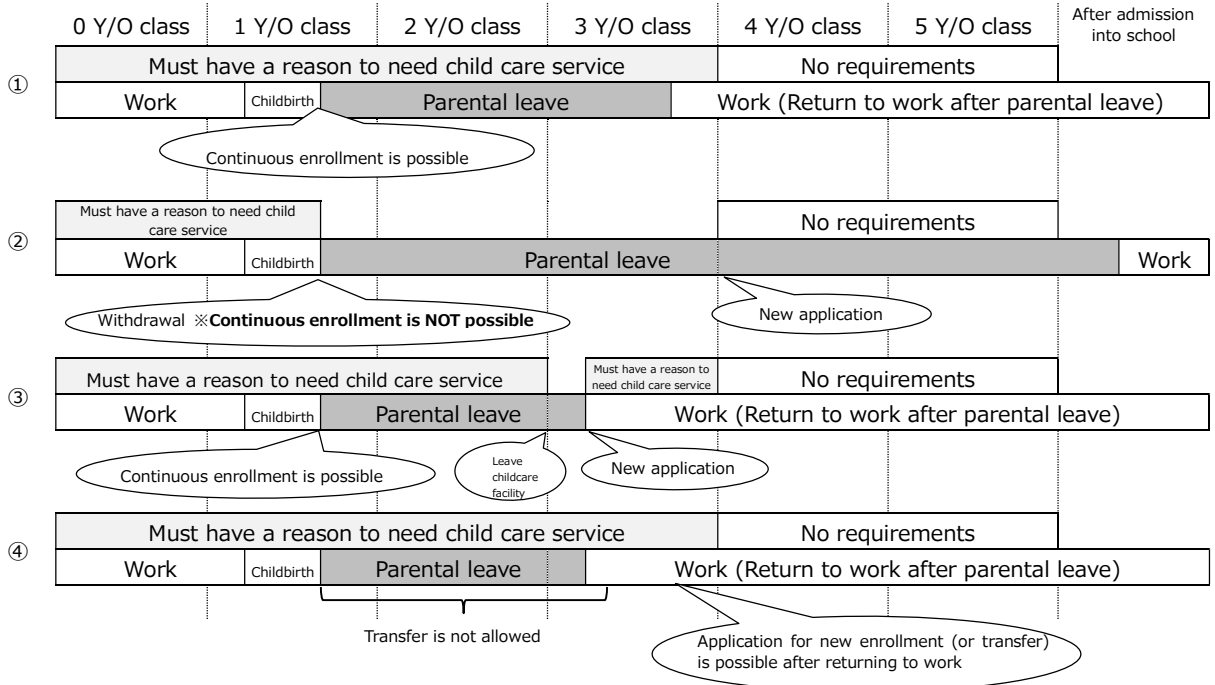
- the parent is scheduled to return to work BEFORE* the end of the school year that precedes the start of the elementary school AND

- the parent wishes to have the enrolled child attend the same school after returning to work.

The maximum period of continuous enrollment at a childcare facility that accepts children up to the school age of 2 is until the end of the school year in which the child turns 2. If you wish to attend a new facility, you must file a new enrollment application. (With the exception of children in the 5-year old class at Wakamiya and Iino KODOMOEN, children in the age/ category requiring certain requirements cannot apply for new enrollment during parental leave.)

[Concrete example]

- ① Children attending a childcare facility where enrollment requirement is imposed to children in the 3 years old class and below can continue attending the same facility if the parent is returning to work from parental leave of another child BEFORE the end of school year that precedes the start of the elementary school.
- ② Children attending a childcare facility where enrollment requirement is imposed to children in the 3 years old class and below **can NOT continue attending** the same facility if the parent is returning to work from parental leave of another child AFTER the start of the elementary school. Since there is no enrollment requirement for children in the 4 or 5 years old classes, new applications for them are accepted during the parental leave.
- ③ Children attending a childcare facility that accepts children up to the school age of 2 and imposes enrollment requirements in all school ages, can continue attending the same facility until the end of the school year in which the child turns 2 if the parent returns to work from parental leave BEFORE the end of school year that precedes the start of the elementary school. If after that, you wish to enroll your child in another facility which requires proof of enrollment eligibility until 3 years old class, you may apply for admission to another facility if the requirements are met. Application for enrollment will not be accepted if you are on parental leave and have no other reasons for needing childcare services.
- ④ Transfer of a child to a different facility while on parental leave is not accepted. Apply for transfer after returning to work.



[Documents required for parents taking childcare leave]

Before childcare leave	Submit an Employment Certificate showing that you will be taking childcare leave. ※The (scheduled) period of childcare leave must be noted on the certificate.
After childcare leave (After the leave ends)	Submit an Employment Certificate showing that childcare leave has ended. ※The period of childcare leave must be noted on the certificate and the certification must be performed on a date later than the date childcare leave ends.

1 9 Admission Period

As a general rule, admission is granted until the end of school year.

However, if reason for needing child care is childbirth or if you have a fixed-term employment, and the care needs cease in the middle of the school year, that's up until when your child's admission will be granted.

The application form, etc. needs to be submitted every school year.

2 0 Change in the Family Composition, etc. After Enrollment

In case there is any change in the family composition, enrollment status and tax amount after admission is determined, please make sure to inform us and submit appropriate form to the facility.

- (1) Change in the situations like divorce/marriage, living together or apart from grandparents, retirement/leave of absence, revision of income tax rate of the person whose income is considered in determining the childcare fee, etc. could result in the withdrawal from the facility or a revision of the childcare fee. Therefore, please inform us immediately if there are any changes to that information.
- (2) As a general rule, the new childcare rate will become effective the month after the change application is received.
- (3) If you no longer meet the enrollment requirements, you will be asked to withdraw your child from the facility. Your understanding is greatly appreciated.

2 1 Other Important Remarks

(1) Change of application details

Submit again a document to prove eligibility if there are any changes to the information contained therein.

(2) Providing false information or making false statement

Admission will be cancelled at any time.

In addition, employment status survey is conducted when needed. We appreciate your understanding and cooperation for the proper operation of KODOMOEN.

(3) Staff to child ratio

The standard for the number of children per classroom (maximum number of children per teacher) adopted by Toyota City is as described on '16 Class Capacity' (p. 20), but since it impacts on the quality of child care, the following factors, among others, will also be considered in determining the child-staff ratio: whether the number of staff is appropriate to provide adequate child care; the structure dimension and installation condition; whether necessary human resources can be secured. The child's enrollment may be denied if the childcare facility judges that they are unable to provide safe and quality care under the standard number of staffs.

In addition, the facility may ask for various types of parent's collaboration even though it follows the standards of student-staff ratio. The safety of the children is our priority. Your understanding is greatly appreciated.

22 Toyota City KODOMOEN – Our Vision for the Children and Education & Mission Statement

We adopt the philosophy and mission statement below to cultivate the foundation of children's ability to relate to and interact with others, as well as develop life skills which will enable them to thrive in an ever changing world. We fully understand the nursery school and kindergarten education guidelines. We acknowledge the needs of the children in the context of their community and their development in the early childhood. Our approach is based on the theory that children learn through active involvement with their environment.

◆ Our Vision for the Children

- Lively active children with strong mind and body
- Children that have feelings of trust and affection and interact with others
- Children that get involved with their immediate environment, are open to try new things and can think on their own

◆ Toyota City KODOMOEN Mission Statement

- Build a relationship of mutual trust and provide emotional stability.
- Cultivate the foundation of a healthy mind and body, and acquire the basic habits and attitudes for a healthy and safe life.
- Cherish relationship with others, develop trust and love, cultivate self-reliance, cooperative behavior and morality.
- Promote interest in surrounding nature and social activities, and cultivate rich emotions in their hearts and thinking power.
- Encourage interest in words used in everyday life and cultivate an attitude of pleasure in speaking and listening.
- Nurture abundant sensibility through various experiences, and cultivate creativity.

23 Frequently Asked Questions

(1) I am planning to move in to Toyota City. Do I have to register as a resident first before I apply for enrollment?

NO.

The enrollment application is accepted even if you are not a resident of Toyota City as long as you plan to move into the city. However, admission will only be granted if the applicant completes the move-in procedure before the desired enrollment day. After moving in, inform Nursery School and Kindergarten Management Division immediately. Please note that there is a moving-in deadline if the child is enrolling from the beginning of the school year.

(2) Are single parent families entitled to free childcare fee?

NO.

Being a single parent itself does not qualify for free childcare fees.

Refer to '7 Fees (p. 12)' and 'Calculation of Basic Care Hours Fee (p. 14)'.

(3) Is it possible to visit the facility?

YES.

Call facility beforehand. (Depending on the facility's situation, there may be a period of time when visit is not possible.)

At the program called 'KOSODATE HIROBA', childcare facilities open their playground to children not yet enrolled in schools. Contact respective KODOMOEN to find out what days of the week it is held.

(4) Must I limit my choices to the facilities within my school district?

NO.

You can enroll your child in facilities that are not in your school district as long as they are located within the City of Toyota. It is possible, for example, to choose a facility that is on your way to work or close to your workplace.

(5) Can my child be transferred to another facility?

YES.

Please file a new enrollment application after your child is admitted to a facility. You will be contacted when a vacancy becomes available. Note that, children whose parents are currently searching for job or taking parental leave (school age that requires enrollment eligibility) cannot be transferred.

(6) Does the school offer adaptation period program (adaptation period program = shorter hours care during the first week or first few weeks to help your child adapt to a new environment)?

YES.

The child can start the adaptation period one week (5 business days) before parents/guardians start working.

This period, however, can last more or less depending on child's and family's situation, so please talk about it at the time of interview. In addition, the first day of adaptation period = first day of attendance; thus childcare fee will be charged from the first day of the adaptation period.

(E.g. – If you are going to start working from September 1 and wish your child to undergo adaptation period from late August, you must apply to be admitted from August.)

If you are applying for the enrollment from the beginning of the school year and you wish to start adaptation period in March, it will be necessary to submit application for mid-term enrollment (March) and enrollment from the beginning of school year (April).

(7) In a mid-month enrollment (withdrawal) case, is childcare fee prorated on a daily basis?

YES.

Not only the basic care fee, but also early-morning care, extended hours and Saturday care fee can be calculated on a prorated basis. As for the notification of withdrawal, however, it must be submitted to the facility at least 15 days prior to the withdrawal so that fee can be refunded on a prorated basis. The pro rata rule does not apply to mid-term enrollment before the entrance ceremony or the mid-term withdrawal after the graduation ceremony in a school year.

(8) I got my tax reduced by claiming tax-deductible housing loan. Does the childcare fee get lowered?

NO, it doesn't.

Special tax deductions for housing loan are not considered qualified expenses for purposes of calculating the childcare fee. The same way, special tax deductions for dividends or foreign tax are also not considered, so childcare fee will be calculated based on the inhabitants' tax before deductions.

(9) Is it possible to secure enrollment even if the child doesn't attend facility for a long period?

NO.

If the child doesn't attend facility for one month in a row or doesn't attend more than half of the open days in a month for 3 months consecutively, his/her enrollment will be cancelled. The following periods of absence, however, are disregarded if the child won't attend during spring or summer vacation: between April 1 and the day before the entrance ceremony; from July 21 to 31 and August 1 to 31; and from the day after the graduation ceremony to March 31.

(10) Is there any reduction on childcare fee if the child doesn't attend facility?

NO.

Except for no attendance during spring or summer vacation, as a general rule, the childcare fee will be charged in order to secure a space in the facility. Nevertheless, childcare fee may be reduced in following cases (an application needs to be submitted by the parents).

·When the child doesn't attend the childcare facility from the first day to the last day of the month due to injure, illness or disaster

·When the child is considered by the doctor to require constant medical care and the parent accompanies the child at all times at the childcare facility

·When the parents' income reduces significantly

※A: Average monthly income of the calculation base year

B: Average monthly income of the year following the calculation base year

C: Average monthly income for the last 3 months

Compare the higher amount between A and B or A and C. The reduction on childcare fee will be awarded when B or C decreases by at least one-half of average monthly income of the calculation base year (A).

·When your home is damaged in a natural disaster and fixed property gets depreciated.

(11) If my child enrolls in the YOUHO RENKEIGATA NINTEI KODOMOEN, will there be any difference between the KODOMOEN?

i) Enrollment

3 to 5-year-old class at the YOUHO RENKEIGATA NINTEI KODOMOEN	Former KODOMOEN type	Enrollment is accepted at the City Hall
	Former kindergarten type	Enrollment is accepted at respective childcare facility

※Enrollment requirements are not imposed to 3-year old class children at Ryujin, Unebe, Tsutsumi, Sueno, Takemura and Takane KODOMOEN.

ii) Childcare fee

The basic care fee for the 0 year old to 5-year-old class is the same as the fee charged at KODOMOEN.

However, some places charge an extra fee for the facility maintenance, or for their own particular educational cost, etc.

iii) Early morning care / extended hours / Saturday care, childcare service during spring and summer vacation

Children whose parents fall into the category of No Child Care Need (Category 1) or are under parental leave cannot use these childcare services.

However, some facilities may offer their own program or service that you can use, so please inquire directly with respective facility.

iv) Payment of childcare fees

Each facility will collect their childcare service fee by their own specified way. Please inquire directly for further information.

v) No-attendance days

There are no-attendance-days for children whose parents fall into the category of No Child Care Need (Category 1) or are under parental leave. Please inquire directly with respective facility.

vi) Child care and preschool education

Education and childcare for children in the 3, 4 and 5 years old classes are based on the policy of respective facility.

(12) Are KODOMOEN the only childcare facility included in the free preschool education program?

NO.

Private kindergarten, YOUHO RENKEIGATA NINTEI KODOMOEN, local-based childcare services (small-scale childcare services facilities · employer-provided childcare services facilities), not officially recognized childcare facilities (includes company-led childcare services and baby sitters; there are exceptions), temporary childcare services, nursery care service for ill or recovering children, family support center services, childcare institution for disabled children are also included in the free public preschool education program.

However, you may not qualify for the program if there are no enrollment requirements. Note that a maximum ceiling is partially set for this program.

In order to make use of the program, a certification must be obtained before starting to use the childcare facility.

Please check the city's website for details.

(13) Upon deciding which childcare facility to choose, I would like to know the childcare policy, activity details, what to bring, whether there is a uniform or not, etc. for each facility. Do you have any reference materials?

YES.

A guide for each facility is available at the lobby of Nursery School and Kindergarten Management Division. Anybody can have access to them, so please feel free to have a look. The Guidance for public childcare facilities may also be viewed on the City's website.

〈Link to the City's website - Guide to the KODOMOEN〉

<http://www.city.toyota.aichi.jp/kurashi/kosodateshien/azukari/hoiku/index.html>



(14) Is there an admission fee?

NO.

No admission fee is charged if the child is admitted in a childcare facility where the enrollment application is accepted at the City Hall.

If the enrollment application is accepted at the facility, confirm about the admission fee directly with the facility.

(15) I've applied for enrollment from the beginning of the school year in the first phase. I haven't received the Notice of Admission Acceptance, but can I participate in the admission orientation?

YES.

For enrollment from the beginning of school year, those subject to enrollment screening in the first preference facility will be sent notification in early January. If you don't receive notification by the end of January, it means your child is qualified for a place at the first preference facility, so please participate in the admission orientation.

(16) I'd like to apply for mid-term enrollment. Is it possible to check availability of childcare facility somewhere?

YES.

You can check availability and application status through the city's website.

The information is updated on around the 15th of every month.

[Toyota City's website: Link to the City's website - Availability of KODOMOEN, etc.]

<http://www.city.toyota.aichi.jp/kurashi/kosodateshien/azukari/hoiku/1016125/1016130.html>



(17) I've sent application for mid-term enrollment by mail, but the paperwork was returned because something was missing. Can I send it over again outside the application period?

NO.

The application will not be valid if all the paperwork don't reach the Nursery School and Kindergarten Management Division within the application period.

(18) If the application by mail reaches the Nursery School and Kindergarten Management Division before the reception start date, will it be accepted?

NO.

For the same reason as in (17), applications received outside the reception period will not be valid.

(19) Will I get higher priority if I enter fewer desired childcare facilities on the application form?

NO.

The number of childcare facilities chosen does not affect the order of priority. You may enter up to five preferences within a commutable distance. You don't necessarily need to fill out all five preferences.

24 LIST OF CHILDCARE FACILITIES

District	No	Childcare Facilities	Address	Tel. (0565)	Accepted School Ages	Proof of Eligibility Is Required	Maximum Childcare Hours	Saturday Care	Childcare During Vacations	Classif.
Toyota	1	Asahi	Nichinan-cho 5-15-2	32-2212	3-5 Y/O	3 Y/O	8:30AM-5:00PM	—	○	MK
	2	Itsutsugaoka Daiwa	Itsutsugaoka 2-19-1	88-1237	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	3	Inoue	Inoue-cho 9-60-1	45-5010	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	4	Ibo	Homi-cho Gendobo 28	48-8188	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	5	Ibobara	Oshimizu-cho Minamizaki 1-280	31-3340	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	PD
	6	Ima	Ima-cho 7-50-2	28-2285	3-5 Y/O	3 Y/O	8:00AM-4:00PM	Until 12PM	○	MD
	7	Unebe	Unebe Nishimachi Isegami 1-1	21-0405	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	8	Umetsubo	Umetsubo-cho 1-14-1	32-2057	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	9	Eishin	Ekaku Shinmachi 5-193	29-0732	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	10	Obata	Sasabara-cho Katasaka 40-6	48-8288	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	11	Obayashi	Obayashi-cho14-11-13	28-0012	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	12	Kamigo	Kamigo-cho Goshita 15	21-1830	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	13	Kami-Takimi	Kamitaka-cho Furujiro 344-2	41-2219	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	14	Kid's House Toyota	Nishimachi 1-76	36-5025	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	S
	15	Koshido	Koshido-cho Matsuba 52-2	45-1073	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	16	Kojima	Kanaya-cho 7-30	32-2281	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	PD
	17	Komaba	Komaba-cho Shinsei 69	57-2413	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	18	Koromo	Koromo-cho 5-58	32-0199	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	19	Koromo Lutheran	Sakuramachi 1-79	32-1764	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	20	Jyoko	Miyamachi 3-64	32-3635	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	PD
	21	Jyosui Hikari	Jyosui-cho Minamidaira 101	63-5680	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	22	Jyosui Matsumoto	Jyosui-cho Minamidaira 100	45-6884	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	23	Sueno	Oshikamo-cho Kutebata 227	28-2403	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	24	Sumiyoshi	Sumiyoshi-cho 1-6-3	52-3807	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	25	Seisho	Asahigaoka 6-41	34-0065	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	26	Daini-Ibobara	Oizumi-cho Harayama 108-7	85-0160	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	PD
	27	Daini-Seisho	Asahigaoka 6-45	35-0015	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	Y(ko)
	28	Daini-Wakaba	Wakabayashi Higashimachi Agarido13-3	41-7830	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	PD
	29	Takane	Kazue-cho Toride 167	21-0404	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	30	Takahashi	Mizuma-cho 4-155-1	88-8088	4-5 Y/O	—	8:30AM-3:00PM	—	—	MK
	31	Takahara	Takahara-cho 5-73-2	34-5141	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	PD
	32	Takami	Wakabayashi Nishimachi Nagane 64	52-3706	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	33	Takemura	Nakamachi Kyozuka 4	52-8508	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	34	Chuo	Shigo-cho Yamahata 78-2	45-0066	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	PD
	35	Tsutsumi	Honda-cho Honda 1	52-3053	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	36	Tsutsumigaoka	Tsutsumi-cho Dosen 65	52-0166	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	37	Terabe	Ueno-cho 1-173	80-2194	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	38	Tokai	Kamiike-cho 2-1236	88-0599	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	39	Dojiyama	Kosaka-cho 16-51	32-3566	4-5 Y/O	—	8:30AM-3:00PM	—	—	MK
	40	Tosei	Nishi Hirose-cho Shimizu 30	41-2550	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD

District	No	Childcare Facilities	Address	Tel. (0565)	Accepted School Ages	Proof of Eligibility Is Required	Maximum Childcare Hours	Saturday Care	Childcare During Vacations	Classif.
Toyota	41	Togari	Togari-cho 3-98	28-8300	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	42	Toyota	Suigen-cho 1-1-1	28-2198	4-5 Y/O	—	8:30AM-3:00PM	—	—	MK
	43	Toyota Seirei	Seishin-cho 4-10-6	28-2178	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	44	Toyota Daiwa Kids	Ima-cho 1-6-2	27-5678	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	PD
	45	Toyota Higashigaoka	Horai-cho 4-758-274	89-7570	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	46	Toyomatsu	Toyomatsu-cho Kitsunezuka 120-4		3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	47	Nursery House	Hirashiba-cho 2-2-5	77-6406	4 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	S
	48	Nakagane	Shiromi-cho Sudaguchi 6	41-2238	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	49	Nakaneyama	Takaoka Honmachi Futaba 60	52-3029	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	50	Nagoya Ryujo Junior College Affiliated Kindergarten - Toyota	Ichigi-cho 3-19-7	80-0198	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	51	Negawa	Shimobayashi-cho 7-41	32-1082	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	52	Nomi	Misato 5-19	80-0650	3-5 Y/O	3 Y/O	8:30AM-5:00PM	—	○	MK
	53	Hayashigaoka	Obayashi-cho 10-15-2	28-1074	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	Until 6PM	○	Y(ki)
	54	Higashihirose	Higashi Hirose-cho Kurayashiki 19-1	41-2112	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-6:00PM	○	○	MD
	55	Higashi Homi	Homigaoka 4-6-1	48-2221	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	56	Higashiyama	Shibuya-cho 3-978-36	80-6074	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	57	Hikari	Yanami-cho Otsubo 901-2	80-2280	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	58	Hinatabokko	Wakamiya-cho 2-70	34-5008	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	E
	59	Hirai	Dodo-cho 4-20	80-2193	6 mon. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	60	Hirayama	Hirayama-cho 1-10-1	28-6187	3-5 Y/O	3 Y/O	8:30AM-5:00PM	—	○	MK
	61	Hirosawa	Maigi-cho Yakiyama 1102-23	44-0288	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	62	Fujiyabu	Hoei-cho 3-120	28-4717	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	63	Homigaoka	Homigaoka 5-1-1	48-1500	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	64	Honji	Honji-cho 2-51-1	27-2662	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	65	Masutomi	Shiga-cho Midaira 77-1	80-0365	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	66	Matsudaira	Kugyudaira-cho Yanaba 52	58-0070	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	67	Maruyama	Maruyama-cho 3-30	28-0744	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	68	Mizuho	Mizuho-cho 2-5	32-7380	4 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	69	Mifune	Mifune-cho Yamayashiki 78-30	45-1215	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	70	Miyaguchi	Miyaguchi-cho 2-50	32-6727	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	71	Miyama	Miyama-cho 4-47-1	41-8812	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	72	Miru Miru-En	Kyomachi 4-3-9	31-5875	6 mos. to 2 Y/O	All classes	7:30AM-7:00PM	○	○	E
	73	Miwa	Dodo-cho 9-43	88-2230	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	74	Mori-no-Hikari	Oshimizu-cho Oshimizu 100-1	45-9966	6 months to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	75	Yamanote	Yamanote 1-78-1	28-1101	4-5 Y/O	—	8:30AM-3:00PM	—	—	MK
	76	Ryujin	Ryujin-cho Jinden 60	28-8200	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ko)
	77	Wakazono	Nakane-cho Nagaike 192-18	52-3820	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	78	Wakaba	Wakabayashi Higashimachi Kamisotone 86-2	52-1838	4 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	PD
	79	Wakabayashi	Wakabayashi Higashimachi Higashiyama 47-1	52-8350	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	80	Wakamiya	Wakamiya-cho 6-2-5	32-3200	6 mos. to 5 Y/O	All classes	7:30AM-6:00PM	○	○	MD

District	No	Childcare Facilities	Address	Tel. (0565)	Accepted School Ages	Proof of Eligibility Is Required	Maximum Childcare Hours	Saturday Care	Childcare During Vacations	Classif.
Fujioka	81	Iino	Fujioka Iino-cho Deguchi 1122	76-2667	5 mos. to 5 Y/O	All classes	7:30AM-7:00PM	○	○	MD
	82	Ishidatami	Shirakawa-cho One 1271-1	76-1998	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-6:00PM	○	○	MD
	83	Kise	Kise-cho Hamaiba 248-1	76-1765	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	84	Nakayama	Nishi Nakayama-cho Kurayashiki 136-1	76-4436	6 mos. to 5 Y/O	0-3 Y/O	7:30AM-7:00PM	○	○	MD
	85	Nakayama Matsumoto	Nishinakayama-cho Ushiroda 93-6	76-3033	6 mos. to 2 Y/O※	0-2 Y/O	7:30AM-7:00PM	○	○	Y(ki)
	86	Mitsukuri	Mitsukuri-cho Hisawa 1060-20		6 mos. to 5 Y/O	0-2 Y/O	8:00AM-4:00PM	Until 12PM	○	MD
Obara	87	Okusa	Obara-cho Kitabora 268-2	65-2045	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-6:00PM	○	○	MD
	88	Doji	Okabayashi-cho Shimodachi 122-1	65-2733	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
Asuke	89	Asuke Mayumi	Asuke-cho Jinya-ato 7		3-5 Y/O	—	8:30AM-3:00PM	—	—	MK
	90	Asuke Momiji	Yagami-cho Yanase 25-1	62-0685	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-7:00PM	○	○	MD
	91	Okura	Okura-cho Honjo 13-1	64-2220	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	92	Norisada	Norisada-cho Maeda 5	63-2051	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
	93	Hieda	Hieda-cho Kamihieda 38	63-2310	3-5 Y/O	—	8:00AM-4:00PM	Until 12PM	○	MD
Shimoyama	94	Onuma	Onuma-cho Funahashi 21	90-3021	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-6:00PM	○	○	MD
	95	Tobu	Habu-cho Kawai 23-2	90-3173	3-5 Y/O	—	7:30AM-6:00PM	○	○	MD
Asahi	96	Odo	Shimogiri-cho Shimogiri 10	68-2766	3-5 Y/O	—	8:30AM-3:00PM	—	—	MK
	97	Sugimoto	Sugimoto-cho Sandonari 36	68-2701	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-6:00PM	○	○	MD
Inabu	98	Inabu	Busetsumachi Jinden 96-1	82-2025	6 mos. to 5 Y/O	0-2 Y/O	7:30AM-6:00PM	○	○	MD

<Remarks>

(1) Acceptable school age range: '6 months to 2 Y/O※' means that enrollment of children in the 3, 4 and 5-year-old class are also accepted, but needs to be applied directly at respective facilities.

(2) Childcare during the spring and summer vacation

Spring vacation	From the day after the graduation ceremony until March 31 and from April 1 until the day before the entrance ceremony
Summer vacation	From July 21 to August 31

(3) Classification

MK	Municipal Kindergarten
MD	Municipal Daycare
PD	Private Daycare
Y(ko)	YOUHO RENKEIGATA NINTEI KODOMOEN (former KODOMOEN type)
Y(ki)	YOUHO RENKEIGATA NINTEI KODOMOEN (former kindergarten type)
S	Small-Scale Childcare Services Facilities
E	Employer-Provided Childcare Services Facilities

※See P.1 for details.

(4) Regarding the enrollment application for Asuke Mayumi, Mitsukuri KODOMOEN and Toyomatsu KODOMOEN, which is closed during the SY 2023, please consult with the Nursery School and Kindergarten Management Division.

(5) Saturday care service may be provided jointly with neighboring childcare facilities.

If a change in the implementation method is adopted in the middle of the school year, an explanation will be provided in advance.

25 LIST OF PRIVATE KINDERGARTENS

For details on private kindergartens, please contact directly each facility.

Classif.	Kindergarten	Location	Phone (0565)
NINTEI KODOMOEN (former kindergarten type)	Koromo Lutheran Kindergarten	Sakuramachi 1-79	32-1764
	Toyota Seirei	Seishin-cho 4-10-6	28-2178
	Homigaoka	Homigaoka 5-1-1	48-1500
	Inoue	Inoue-cho 9-60-1	45-5010
	Nagoya Ryujo Junior College Affiliated Kindergarten – Toyota	Ichigi-cho 3-19-7	80-0198
	Josui Matsumoto	Josui-cho Minamidaira 100	45-6884
	Itsutsugaoka Daiwa	Itsutsugaoka 2-19-1	88-1237
	Nakayama Matsumoto	Nishi Nakayama-cho Ushiroda 93-6	76-3033
	Hayashigaoka	Obayashi-cho 10-15-2	28-1074
	Miyama	Fukada-cho 4-7-4	28-6181
	Toyota Higashigaoka	Horai-cho 4-758-274	89-7570
Facilities that switched to the new	Toyota Hoshigaoka	Nakada-cho Nishiyama 147	57-2846
	Matsudaira Daiwa	Iwakura-cho Kakita 1-1	58-2327
	Aoki	Aoki-cho 2-56-2	44-0188
	Iino Hikari	Fujioka Iino-cho Ikeshita 1070-3	76-5550
Former system	Misato	Misato 4-3-2	89-1011
	Mafumi	Higashi Umetsubo-cho 3-5-1	31-7181
	Toyota Daiwa	Ima-cho 1-19-1	29-1237
	Belle Toyota	Itsutsugaoka 7-27-2	88-2000
	Hirashiba	Jinnaka-cho 1-13-1	32-3565
	Toyota Hanazono	Hanazono-cho Shiokura 13-3	52-5072

26 Other Childcare Services

	Place where the service is offered	Overview
Sunday and holiday care [KYUJITSU HOIKU]	Mizuho KODOMOEN Wakaba KODOMOEN Ibobara KODOMOEN Maruyama KODOMOEN (Only on holidays) Kojima KODOMOEN (Only on some holidays)	Parents/guardians who cannot look after their child on a Sunday or holiday due to work, etc. can apply for this service (except between December 29 and January 3). Application must be submitted at least 2 weeks prior to the needed date, to the KODOMOEN where the program is offered.
Temporary child care [ICHIJI HOIKU]	KODOMOEN and YOUHO RENKEIGATA NINTEI KODOMOEN	This service is available for parents/guardians who are temporarily unable to look after their child because of illness, hospitalization, baby-lag (extreme fatigue and disorientation due to the sleep deprivation associated with parenting a baby), etc. Please, call your preferred KODOMOEN in advance to find out about space availability before applying for it. Allowed limit of use: <ul style="list-style-type: none"> • For personal reasons ... Up to 2 days per month • For emergency reasons ... Up to 7 days per month ※ Restricted to situations where temporary and emergency childcare is necessary due to hospitalization or illness of the parent/guardian.
Nursery care service for ill or recovering children [BYOJI HOIKU]	SUKU SUKU NO MORI (located within Suku Suku Kodomo Clinic premises) Higashiyama-cho 2-2-9 TEL(0565)80-1633 PIYOKKO (located within Toyota Kosei Hospital premises) Josui-cho Ibobara 500-1 TEL(0565)43-5082 Toyota Memorial Hospital Visit hospital website for further information	Children who are unable to attend group care or school due to illness or injury that does require complete rest can make use of this service temporarily if parents cannot look after them at home during daytime due to work or other reasons. For the details on how to use the service, read the leaflet available at KODOMOEN or check the website.
Mama nursery [HOIKU MAMA]	HUG HUG (located within Yamanote KODOMOEN premises) Yamanote 1-78-1 TEL(0565)28-1105	This home daycare project takes care of the children aged 6 months to 2 years old in a home-like environment while they wait to get admitted in a KODOMOEN. The caregivers are qualified citizens who had attended "Mama nursery training program" administered by the city.
Family Support Center	Toyota Family Support Center Wakamiya-cho 1-57-1 t-FACE Bldg. A (the same bldg. where Mitsukoshi Department Store is located), 9 th Floor TEL(0565)37-7135	It consists of a membership system which works as a bridge between those in need and those who can provide help with childcare. Some examples of help are: take-to and pick-up service to KODOMOEN, temporary relief for parents to attend medical appointments or ceremonial occasions, e.g. weddings and funerals.
Child Rearing Support Facilities	Toyota Comprehensive Child Rearing Support Center "Ai Ai" Wakamiya-cho 1-57-1 t-FACE Bldg. A, 9 th Floor TEL(0565)37-7071 Shiga Kodomo Tsudoi no Hiroba "Yu Yu" Shiga-cho Kakure 1-286 TEL(0565)80-1522 Yanagawase Kodomo Tsudoi no Hiroba "Niko Niko" Unebe Higashimachi Funaba 8-1 TEL(0565)25-0008 Community Child Rearing Support Centers Within the premises of the following KODOMOEN facilities: Asuke Momiji, Iino, Ibo, Koshido, Tsutsumi, Togari, Miyaguchi, Yamanote, Wakazono, Inabu, Okusa, Onuma and Sugimoto	It is a community-based facility that offers support and consultation on child rearing. Families with children mainly up to 3 year old and people who are engaged in supporting child-raising can share information, interact with each other and cultivate child-raising circles. We also provide consultation for concerns regarding child-raising and hold events in which both parents and children can participate.
Non-officially approved childcare facility [NINKA GAI HOIKU SHISETSU]	See the list of facility on the City's website.  «City's website» https://www.city.toyota.aichi.jp/ku-rashi/kosodate-shien/azukari/1003464/1003466/index.html	It is a general term for facilities that are not officially approved by the City and are intended to provide daycare to babies and toddlers. Among the non-officially approved childcare facilities, there are the city certified and company-led childcare facilities.